



NAILSEA TOWN COUNCIL

A meeting of Nailsea Town Council
will be held on

**Wednesday 15 December 2021
at 7.30pm at Tithe Barn, Church Lane, Nailsea**

Dear Councillor,

You are invited to attend a meeting of Nailsea Town Council. The agenda is set out below.

Please follow social distancing guidelines when attending the meeting:

- Do not attend if you have any signs of Covid
- Wear a face covering, unless exempt.
- Socially distance if possible
- Wash your hands or hand sanitise when entering the Tithe Barn.

AGENDA

1. Apologies

2. Declaration of Interests

3. Public Participation

The public may ask a question or make a statement relating to the business to be transacted at this meeting

We kindly ask that if you wish to attend this meeting you contact the Town Clerk in advance 01275 855277.

4. Confirmation of minutes of the Town Council meeting held on 20 October 2021 – **encl**

5. **Community Reports**

- a) Welcome to the new Nailsea Beat Manager PC Lee Kerslake
- b) Report from Cllr Hunt on the December North Somerset Together meeting - **encl**

6. **Financial/Legal/Staffing Matters**

- a) Statement of Income and Expenditure to 8 December 2021 – **encl**
- b) Payments made report from 14 October to 8 December 2021 – **encl**
- c) To make a decision on the repayment of the Gaulacre Loan, see Clerk's report
- d) To agree the updating of the bank mandate, see Clerk's report

7. **Reports of Committees and Working Parties**

- a) Planning Committee on 3 and 24 November 2021 - **encl**
- b) Environment and Leisure Committee 3 November 2021 - **encl**
- c) Finance and Policy Committee 27 October and 8 December 2021 - **encl**
- d) Community Engagement Committee 10 November 2021 – **encl**

8. Presentation on inaccessible Nailsea – Cllr Houlbrook – **encl**
9. Chairman's Remarks
10. Reports from District Councillors
11. Questions asked under Standing Order 37
12. Matters for information
 - Antisocial behaviour problems in Nailsea
13. Confidential Report:
To receive a report from the Staffing Sub-Committee on the Staffing Structure Review – **to follow**



Jo Duffy – Town Clerk
Tithe Barn, Church Lane, Nailsea BS48 4NG

8 December 2021



NAILSEA TOWN COUNCIL

Minutes of the Town Council Meeting held on
Wednesday 20 October 2021 at 7.30pm at the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Argles, Cllr Bird (in the Chair), Cllr J Blatchford, Cllr M Blatchford, Cllr Ellis, Cllr Frappell, Cllr Hobbs, Cllr Hopkinson, Cllr Houlbrook, Cllr Hunt, Cllr Kushner, Cllr Middleton, Cllr Miller, Cllr Packham, Cllr Tonkin, Cllr Smith, Cllr Steel, the Clerk and Assistant Clerk, Joe Edgard from One50Studio, members of the public.

94/21 APOLOGIES

Apologies were received and accepted from Cllr Barber, Cllr Lees and Cllr Watts.

95/21 DECLARATION OF INTERESTS

Cllr Hunt declared an interest in 98/12 due to her residence being close to the Grove.

96/21 PUBLIC PARTICIPATION

A member of the public requested an update regarding the resolution under minute 88/21; 'Nailsea Town Council will follow the process to submit a complaint regarding the approval of application 20/0861/FUL Land at Youngwood Lane/Perrings and issue a press release advising of this.'

The Clerk advised that a complaint had been made, however in a Planning Sub-Committee held recently this item had been reviewed and the decision made to not proceed with a press release for the moment. Nailsea Town Council will be asking North Somerset Council to look at their processes for the Planning & Regulatory Committee, and understand that there are now delegated substitutes which should enable the same substitutes to be present at meetings.

A member of the public asked a question regarding the resolution under minute 94/21; Nailsea Town Council invest the receipts from Engine Lane at 50% into the Monmouthshire Building Society on their 90 notice at 0.5% interest, and 50% in Nationwide Building Society on their 12-month notice account at 0.3% interest.', and if this is the best interest rate available.

The Clerk advised that unfortunately Town Council's struggle with finding bank accounts as many are not available to them, and the need to be careful with security for investments as well as being bound by regulations means that there are few options available. The Nationwide and Monmouthshire Building Societies were the best rates, that could be achieved.

A member of the public asked for clarification on why the report was confidential under minute 95/21: 'To Consider a report on the appointment of Gowlings WLG.'

The Clerk confirmed that this report is for assistance with a legal claim, and didn't want this information to be available as it is sensitive to the claim. It was also confirmed that the claim the Council feel that they could get would be significant.

A member of the public asked what Nailsea Town Council would be spending the money received from receipts from the Engine Lane land sale on that will significantly impact the community.

Cllr Miller advised that what the money is spent on will need to go out to public consultation, but ideas are presently being looking at which will then be suggested to the public as options, however the final decision(s) are to be chosen by the public.

Ideas from the public on what these funds could be spent on are welcomed and should be put forward to the Council in writing, either email or postal.

It was also confirmed that a small amount of the funds have been set aside for capital projects to be able to go ahead without waiting for funding to be found.

97/21 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 8 SEPTEMBER 2021

It was advised that James Steel is not shown in the members present at the meeting and needs to be added in, and the wording changed to remove 'non-contested election'. The Staffing Sub-Committee are still in discussion and the wording shall be changed from 'all recommendations accepted'.

Cllr Packham recommended and Cllr Tonkin seconded that

RESOLVED: the minutes be accepted with the proposed changes above.

The vote was unanimous.

98/21 PRESENTATION OF THE FEASIBILITY STUDY FOR THE GROVE BY ONE50STUDIOS

It was advised by a representative of One50 Studios that the feasibility study is something undertaken by Architects in the early stages to understand what may or may not be feasible for the building.

It was advised that discussions were held in the summer to look at the feasibility of a new building to replace the existing building at the Grove, and that the Architects had been unable to see the building when scheduled to due to it being closed from members of staff testing positive for Covid-19. In September there was an initial consultation meeting with Grove users and the Council, and then they attended an open evening at the Grove in October.

One50 Studios advised that the initial approach was to understand the site and existing building, noting that landscape plays a big part to the site. Identifying the fact that the site looks out onto the countryside, they would look to enhance and retain mature landscape if the building were to be replaced.

Plans had been provided from the management team at the Grove outlining the current pitch set up. It was confirmed that the idea of an all-weather pitch on site had been discussed, but that it was felt it doesn't give the option for the flexibility of the site seasonally like it presently does.

The presentation showed a number of precedents that had been researched as a way to give an idea of what is possible, what can be achieved with what budget, and to provide size comparisons with the footprint of the examples next to current site.

One50 advised that since visiting the site and being given a tour of the building they wanted to show their understanding of what currently works well and what works less so. They advised that the first thing they were struck by is the passionate people and community that are involved in the building. It was noticeable that there were three flexible and flowing spaces and was something they thought worked really well with the current building. Other positives is the access to the outdoor space and views out to the football and cricket pitches, which are clearly very well used, and the building being in an excellent location for both the town and the countryside.

Some negatives the team noted was the environmental performance and ongoing safety issues in the building. There is no reception/welcome area, and that a long discussion was held with the preschool representative surrounding the problems that they're experiencing. There is currently no lift access to first floor, the sports hall has issues with insulation and flies, as well as condensation on the floor in winter months. It was also noted there was a shortfall in changing provisions.

The representative from One50 Studios advised that there were three options available for the Grove building;

- Work with the existing building - what can we do to improve it?
- Refurbishment and expansion - could we take out the preschool/changing facilities and reuse the space?
- New building - start from scratch.

There were discussions around costs, and very rough figures were discussed. It was advised that the re-provision of the existing building would be circa £2.7m to rebuild at the same size. A top end refurbishment of the existing building would be circa £1m. To refurbish the current building and build a new facility around half the size as well would be around £2.5m.

A question was raised as to what happens to the current users if a new building was agreed, as there isn't enough space in the town to accommodate all of the teams.

There were discussions that the building needs to be expanded and offer more than it currently does. Nailsea is growing and deserves a state of the arts sports centre. A question was raised as to what the wishes of the managers of the Grove and the users - is there a preference towards one of the options advised?

A representative of the NPFA advised that 40 people out of 110 members completed the survey that had been provided, and there were lots of opinions.

Nailsea School has an all-weather pitch which, it was felt, is an underused facility. An idea would be to consider all of the Town's facilities around Nailsea.

It was proposed by Cllr Miller and seconded by Cllr Tonkin that

RESOLVED: the Council hold a special meeting to discuss the NPFA lease on the Grove.

The vote was unanimous.

Cllr Kushner left the meeting at 20:47

Cllr Steel addressed the Council and read the following email that he had raised;
'It is my strong belief that although the Town Council may own the land, they have made it a 'home' for so many groups and residents across Nailsea. In my opinion they have earned the right through decades of effort & commitment to be influentially involved in any decisions made for the grounds.

As a group in the past 10 years, they have turned the Grove around to make it a profitable organisation employing 13 staff (20 including the preschool and groundsman), have increased membership year on year even with Covid, and have rising Bar Sales. They are obviously a very well-run organisations supporting hundreds and hundreds of residents.

I have been told on numerous occasions that as a Town Council we strive to be an enabler rather than a 'doer' and I think in this instance we have got it slightly wrong.

I believe before we engaged any architect or consultant regarding the Grove we should of ourselves held an evening like last night where the Grove felt they were fully involved. I do understand that by the sounds of it information was not forth coming from the Grove and that the walk around organised for the Architects / Consultants was cancelled at short notice due to Simon Brierley's Family contracting Covid but he was only in isolation for 10 days and made it clear he was happy to re schedule.

In my opinion it seems we have rushed through the process in this instance, and I really don't understand why we did not decide to delay the architects' ideas for two weeks instead of spending over £2,000 on them drawing up ideas and examples without ever stepping inside the Grove or truly understanding the organisations that meet and rely on the venue for their existence.

I am not sure where we are in the process right now but I would like to add this to the next full Town council agenda if possible so that we can discuss as a whole council the best way forward. Is that possible Jo?

I would also recommend that as a council we offer our thanks to all at the Grove for their event last night and also our apologies if we didn't make them feel they would be integral to any decisions made for the Grove.

One thing that was raised last night that may also need a discussion at Full Town Council is the lease that the NPFA currently has on the Grove. It was mentioned that this has less than 10 years left, which has started to raise questions during grant applications as they look for security of tenure. I feel this item should be integral in any development conversations as the Grove will still need to be run and managed following any improvements which is another reason it is so important that the Grove feels fully invested in any plans.

This email is not in any way a criticism, we succeed and fail as a united council instead of as individuals or small groups and it's impossible to always do everything perfectly.

As Cllr Hunt said last night, herself and so many of our councillors worked tirelessly for years to oversee the sale of engine lane. The income has the potential to improve Nailsea for decades and we should be both proud and excited to be able to work as a united council along with our community to make sure it has the biggest positive impact possible across Nailsea.'

It was advised that the feasibility study has never been to show a proposed building design, but to generate conversations about what could be achieved, where items could be improved and if it would be a viable option. The intention is to bring thoughts to the table and raise them and discuss, but no decisions have been made as to if it would be pursued, and how the money from the Engine Lane sale is spent would ultimately be decided by the town.

It was confirmed that on 22 June a meeting was held with stakeholders from the Grove and NPFA and representatives from the table tennis, cricket and football clubs, and advised that the Council wanted feedback with the users to drive that.

There were concerns that if a new building were to be created that clubs wouldn't have facilities for the build duration and then don't go back once it was finished.

99/21 COMMUNITY REPORTS

a) Verbal report from Nailsea Community Group

There was no report from Nailsea Community Group.

b) Report from Clare Hunt on the October North Somerset Together Meetings

There were more than 30 attendees representing at least a dozen organisations. So a very good place to network and share information. This was the 51st meeting of NS Together. After being set up to meet the need to respond to the pandemic, it's now become a forum for larger discussions about engaging with communities and offering support.

The aim is to optimise health and well-being, reduce inequalities etc.

Principles

- to work in partnership, provide continual education, empowering communities
- look at causes of inequality
- place based approach
- aims to think of interventions and actions to improve problems
- prevention is important e.g. green infrastructure, active travel etc.
- action plan will include monitoring quarterly, and refreshing plan annual

(It is really worth looking at the whole plan as unable to report all of the information without a proper presentation)

The contact details are: -

Georgie.macarthur@n-somerset.gov.uk ; health-wellbeing@n-somerset.gov.uk

Discussion that followed identified social isolation, funding for projects and social prescribing to be addressed within the plan.

it was also noted that supporting those with a dementia diagnosis and their carers from the beginning (rather than waiting for crisis point) prevents the need for intervention for longer.

'Meeting Places' are to be provided across the district, including Nailsea, for this purpose.

It was mentioned how important it is to make connections e.g. with carers etc.,

Also mentioned was the importance of knowing all the organisations around and what they offer.

Also brought to the group's attention is the need to reduce food poverty as problems caused by food insecurity is more understood.

Also there was a short contribution about the importance of preventing mental health deteriorating through lack of knowledge of activities etc. available to help. So important to understand gap in knowledge of what may be offered by communities to help. Web-sites like Nailsea's can be useful to easily access and understand what is available.

Cash First

Problems with debt and low income is causing great problems for those affected.

Thus an initiative has been developed to reach as many as possible in the form of a leaflet.

- It's a national Initiative.
- it's about all organisations working with people to be aware of possible cash issues.
- Debt has a huge impact on people and leads to other problems.
- A leaflet has thus been put together.
- Explains need to increase income and decrease outgoings
- Can be done by toy libraries/school uniform collections etc.
- All leaflets have a similar format, but can be made to suit local circumstances.
- Leaflets will offer signposts to enable getting help needed

Launching it will be of the upmost importance. It may mean employing staff dedicated to this. Bristol has already produced a leaflet using the national template.

Information about 'Cash First' should be available with launch of leaflet.

Mass Vaccination

Looking for volunteers to aid the vaccination programme.

All kind of roles...meeting/greeting etc., but not clinical role.

All shifts are 3 hours long. If can help please contact :- helen.jones@vansmail.org.uk

100/21 FINANCIAL/LEGAL/STAFFING MATTERS

a) Statement of Income and Expenditure to 13 October 2021

Noted.

b) Payments Made Report from 30 September to 13 October 2021

Noted.

101/21 **REPORTS OF COMMITTEES AND WORKING PARTIES**

a) **Planning Committee 1 September 2021**

There were no recommendations to Town Council. The minutes were received and adopted unanimously by the Council.

b) **Environment and Leisure Committee 22 September 2021**

There were no recommendations to Town Council. The minutes were received and adopted unanimously by the Council.

c) **Finance and Policy Committee 6 October 2021**

There were no recommendations to Town Council. The minutes were received and adopted unanimously by the Council.

d) **Community Engagement Committee 29 September 2021**

A question was raised regarding minute CE52/21 'To Discuss The Creation Of Quarterly Networking Sessions At The Tithe Barn Or No.65 – Cllr Steel', and if there have been a plan formulated that can be circulated. It was advised that this will be going back to be discussed at the next Community Engagement Committee Meeting due to uncertainty on what was proposed and agreed on, so clarity will be sought.

Cllr Houlbrook introduced the minutes and advised that there was one recommendations to Council;

CE 51/21

Recommendation that Nailsea Town Council sets up a Queens Jubilee Celebrations Working Party.

RESOLVED:

Recommendation that Nailsea Town Council sets up a Queens Jubilee Celebrations Working Party.

The vote was unanimous.

The minutes were received and adopted unanimously by the Council.

102/21 **TO CONSIDER QUOTES RECEIVED FOR WORKS TO TREES, FOLLOWING TREE SURVEY**

In total four companies were contacted to undertake the priority actions identified in the Tree Survey 2021, however two did not produce quotes.

Quote One - £7,560

A worldwide company with Royal Warrant. The nearest office to Nailsea is in Pill, 8 miles.

Quote Two - £7,250

An independent company with over 15 years' experience. They are based in Nempnett Thrubwell, 10 miles.

Cllr Tonkin proposed and Cllr Packham seconded that

RESOLVED:

the Council pursues the work to be undertaken by the company who provided quote two.

The vote was unanimous.

103/21 CHAIR'S REMARKS

Cllr Bird confirmed that Nailsea Town Council have submitted a complaint to North Somerset Council regarding the Appropriation of Land at The Uplands, and a response has been received which will be circulated to Councillors.

104/21 REPORTS FROM DISTRICT COUNCILLORS

Cllr Tonkin advised that a positive meeting had been held regarding the weight restrictions on the High Street, with intentions to start implementing this early next year as well as installing planters at the beginning of the road.

It was confirmed that on the 2 December 2021 there will be liaison with Town & Parish Councils to outline the Local Plan to date.

105/21 QUESTIONS ASKED UNDER STANDING ORDER 37

None.

106/21 MATTERS FOR INFORMATION

The Clerk advised that processes are underway to set up a Black, Asian and Minority Ethnic Event, with full details being brought to the next Town Council meeting.

A reminder was given to Councillors that grant applications are available to be viewed in the office.

Creative classes are hoping to start moving forwards, with some of these making use of the facilities at 65 High Street in the evenings and at weekends, with the room and kiln at Scotch Horn being used exclusively for the ceramic classes.

The Clerk confirmed that the 'Welcome Back Fund' which had been applied for was successful, with all items proposed being agreed. These funding includes: -

- Improvements to the gateways to the Town (Clevedon Road, Station Road and Lodge Lane)
- Christmas lights for the new locations along the High Street and Stockway North.
- Replacement benches/planks in the High Street (x 3 & installation)
- Clearing and re-planting the flowerbed to the rear of Waitrose, replacing broken paving slabs and levelling pavement. North Somerset Council Streets and Open Spaces team has agreed to cover the costs of repairs to the pavement leaving the planting scheme outstanding, pictures attached. The work will make the area safer and attractive and encourage greater footfall into the precinct.
- The Transition Nailsea flowerbeds on the Link Road require replacement sleepers as the current ones are rotten.
- Enhancements to the High Street entrance to prevent HGV's and speeding. The original scheme which includes planters and signage was due to be installed by NSC (Officer Rob Thompson heading up scheme)
- New bins to encourage recycling and cigarette litter, including posts and installation
- The adaptation of the redundant telephone box to a sharing library. The purchase of materials, signs and hire of contractor to carry out the work.
- Promotion of the Nailsea Heritage Trail, leaflets and additional pages on website
- Promotion of a Winter Shop Window competition in the Town Centre. A competition to encourage retailers to produce an attractive wintery shop window, also a trail for families to follow the clues to find each window display.
- Additional Tree Sculpture. Removal of the remaining main canopy of damaged tree on Lions Green and commissioning wood sculptor to carve a new sculpture.

The meeting closed at 9:44pm

Chair's signature: _____ Date: _____

DRAFT

NS Together Meeting 8th December 2021

There were approximately 30 people attending this meeting.

Update on Policy and Partnerships

There will be a change of arrangements at NSC as Richard Blows is now leading placemaking work at Weston super Mare.

He feels everything is in place to move forward and NS Together will be operated under the leadership of Lorraine Bush.

Towns and Parishes will have teams in place to continue to empower communities. Continuity will continue as others remain in post.

The strategy to empower communities remains in place and first time NS has worked with communities in this way. This includes resources as well as people.

Town Councils will posts to fill to continue the support - so health and wellbeing is in safe hands.

Richard mentioned Placemaking isn't only about buildings and structures, but also people who use them!.

Richard leaves and Lorraine takes over.

Covid Update

Up until 2nd December numbers of Covid is increasing and not clear about effect of new variant. Much work going on to understand its effect as you will know.

Everyone now is required to wear face masks in shops etc...so caution and care should be our first thought.

The rate in NS has not increased dramatically yet, but not sure what the future holds. So use the NS dashboard which keeps information about new cases and vaccination rates up to date.

Up take of vaccination is good in our area, So keep pushing people to take up the vaccine and best hope still to prevent serious illness.

It is a little unclear if people are in a household where a positive case is found should isolate or continue as normal if no symptoms are felt. A question was also raised that if young people missed their vaccination in school due to absence how they can now get it later as some are experiencing difficulty. Hopefully the answers to these points will be made clear.

Overview of Community Renewal Fund

NSC has been successful to get over 2.5 million pounds of grant funds for projects in this area.

Object is to prepare for renewal of communities as European money no longer available.

Inclusion and equality and coastal towns etc. were included in bid as well as climate change emergency,

The bidding was competitive and NS were delighted to have been successful in getting this money.

Partners part of bids so quite a complex process.

Need to mobilise projects in January as money needs to be spent by June so quite a short timescale.

Projects

1) NS Works Together....about building on 'Team NS' and 'Opportunity NS'I is a partnership between Weston college, VANS and Curo.

Target groups are those who need extra support into education or employment.

Aim is to bring businesses, education and volunteers together.

2) Supporting businesses aim is to help and support businesses that need to access support and there are target groups e.g., rural communities, women in business etc.

3) NS Community Hubs Project.... bringing people together to improve vitality of communities in order to improve and share opportunities to help people thrive

4)Enabling Thriving Communities.... This is building on the placemaking work that's been carried out over the last few months.

IT includes promoting cycling and walking.

Across all the projects decarbonisation is included as part of the plan. This includes training, holding surveys in towns as well as working with Bristol City Council.

There was a slide presentation of how this will be structured which I hope will be shared and worth looking to see its governance and how targets are met.

What is done in the towns will be fed into the structure and show how targets are met.

Some discussions followed about inclusion of churches as their halls and buildings may be a useful asset, Also the question of difficulties facing rural communities was raised, particularly where new buildings have brought new residents to be included in the community.

NST - Forward Planning for 2022

VANS... Barnardos are offering support to asylum seekers who may be in need of help. Contact:-

https://helpline.barnardos.org.uk/professionals/boloh_referral_forms

CAB are recruiting for a supervisor {PAID ROLE} Contact: -
<https://www.nscab.org.uk/support%20-us/>

Also there is an aim to offer some support for those older people who wish to live independently...volunteers needed to help testing. some training available and don't need care background, although would be helpful.

Opportunity NS...'Step forward'. helping those on a recovery journey enabling them to volunteer. Drop in sessions available.

There is a page on NS website about Queen's Jubilee. So look for ideas and add anything being done in our area.

Reminded about the leaflet. 'Worrying about Money'. which is in the process of being produced ready for distribution.

Cllr. Clare Hunt

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
PEOPLE & ADMINISTRATION								
100 ADMINISTRATION								
1210 OTHER	2	0	0	0			0.0%	
ADMINISTRATION :- Income	2	0	0	0				0
4000 COURSES - STAFF	985	685	1,000	315		315	68.5%	
4005 COURSES - CLLRS	350	0	500	500		500	0.0%	
4010 EXPENSES - STAFF	68	1	200	199		199	0.7%	
4015 EXPENSES - CLLRS	0	0	150	150		150	0.0%	
4020 RECRUITMENT	915	0	1,000	1,000		1,000	0.0%	
4030 CHAIRMANS EXPENSES	0	0	200	200		200	0.0%	
ADMINISTRATION :- Indirect Expenditure	2,317	686	3,050	2,364	0	2,364	22.5%	0
Net Income over Expenditure	(2,315)	(686)	(3,050)	(2,364)				
110 STAFF COSTS								
4080 STAFF SALARIES	106,824	99,827	142,757	42,930		42,930	69.9%	
4090 CARETAKERS - OTHER	0	0	150	150		150	0.0%	
4095 TAX & NATIONAL INSURANCE	36,509	8,834	12,424	3,590		3,590	71.1%	
4100 SUPERANNUATION	37,640	17,287	25,443	8,156		8,156	67.9%	
4300 PROFESSIONAL FEES	0	1,045	0	(1,045)		(1,045)	0.0%	
STAFF COSTS :- Indirect Expenditure	180,973	126,993	180,774	53,781	0	53,781	70.2%	0
Net Expenditure	(180,973)	(126,993)	(180,774)	(53,781)				
120 OTHER PEOPLE & ADMIN								
4130 CONTINGENCY	1,500	0	0	0		0	0.0%	
OTHER PEOPLE & ADMIN :- Indirect Expenditure	1,500	0	0	0	0	0		0
Net Expenditure	(1,500)	0	0	0				
PEOPLE & ADMINISTRATION :- Income	2	0	0	0			0.0%	
Expenditure	184,791	127,679	183,824	56,145	0	56,145	69.5%	
Movement to/(from) Gen Reserve	(184,789)	(127,679)						

COMMUNITY ENGAGEMENT**200 AWARDS**

4180 ALLOTMENT COMPETITION	0	0	100	100		100	0.0%	
4185 COMMUNITY AWARD	0	0	300	300		300	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4190 YOUNG PERSONS AWARD	0	0	100	100		100	0.0%	
AWARDS :- Indirect Expenditure	0	0	500	500	0	500		0
Net Expenditure	0	0	(500)	(500)				
<u>210 CCTV</u>								
1002 CCTV ELECTRICITY REFUND	5,105	0	0	0			0.0%	
CCTV :- Income	5,105	0	0	0				0
4215 LINE RENTAL	9,000	0	0	0		0	0.0%	
4220 MAINTENANCE	0	0	18,200	18,200		18,200	0.0%	
CCTV :- Indirect Expenditure	9,000	0	18,200	18,200	0	18,200		0
Net Income over Expenditure	(3,896)	0	(18,200)	(18,200)				
<u>220 COMMUNICATION</u>								
4260 NAILSEA TOWN.COM	10,047	6,944	4,000	(2,944)		(2,944)	173.6%	
4261 PUBLIC INFORMATION	1,264	387	2,250	1,863		1,863	17.2%	
4270 ADVERTISING	463	890	500	(390)		(390)	178.0%	
COMMUNICATION :- Indirect Expenditure	11,774	8,221	6,750	(1,471)	0	(1,471)	121.8%	0
Net Expenditure	(11,774)	(8,221)	(6,750)	1,471				
<u>230 NAILSEA PLACE</u>								
4025 SUNDRIES	0	0	300	300		300	0.0%	
4027 NAILSEA GLASS STORAGE	520	360	550	190		190	65.5%	
NAILSEA PLACE :- Indirect Expenditure	520	360	850	490	0	490	42.4%	0
Net Expenditure	(520)	(360)	(850)	(490)				
<u>240 YOUTH SERVICES</u>								
4360 CONTRACT	23,612	15,741	25,000	9,259		9,259	63.0%	
YOUTH SERVICES :- Indirect Expenditure	23,612	15,741	25,000	9,259	0	9,259	63.0%	0
Net Expenditure	(23,612)	(15,741)	(25,000)	(9,259)				
<u>250 GRANTS</u>								
1257 PAYMENT FROM LONG ASHTON PC	1,400	0	0	0			0.0%	
GRANTS :- Income	1,400	0	0	0				0
4400 1ST NAILSEA SCOUTS - CARNIVAL	1,000	0	0	0		0	0.0%	
4410 2467 (NAILSEA) SQUADRON ATC	1,000	0	0	0		0	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4415 2ND NAILSEA SCOUTS-MAY FAIR	1,740	0	0	0		0	0.0%	
4421 CHRISTMAS DAY LUNCH	200	50	50	0		0	100.0%	
4436 NAILSEA COMMUNITY GROUP	0	20,000	20,000	0		0	100.0%	
4438 WAITROSE FOOD BANK PURCHASES	2,000	300	0	(300)		(300)	0.0%	
4440 COMMUNITY TRANSPORT	12,000	12,000	12,000	0		0	100.0%	
4445 CROSSROADS (CARING FOR CARERS)	200	0	0	0		0	0.0%	
4455 FRIENDS OF STOCKWAY RESERVE	120	310	310	0		0	100.0%	
4460 FRIENDS OF TRENDLEWOOD PARK	2,000	1,000	1,000	0		0	100.0%	
4465 GOLDEN OLDIES CHARITY	444	0	0	0		0	0.0%	
4470 GREAT WESTERN AIR AMBULANCE	1,750	0	0	0		0	0.0%	
4490 NAILSEA CONCERT ORCHESTRA	500	0	0	0		0	0.0%	
4491 NAILSEA CRICKET CLUB	500	0	0	0		0	0.0%	
4495 NAILSEA DISABILITY INITIATIVE	8,000	0	0	0		0	0.0%	
4500 NAILSEA FESTIVAL OF MUSIC	1,500	0	0	0		0	0.0%	
4501 NAILSEA MEMORY CAFE	500	500	0	(500)		(500)	0.0%	
4503 NAILSEA JUNIOR FC	0	500	500	0		0	100.0%	
4504 NAILSEA LEG CLUB	650	0	0	0		0	0.0%	
4505 NAILSEA SHEDDERS	2,500	0	0	0		0	0.0%	
4515 NAILSEA THEATRE CLUB	1,200	0	0	0		0	0.0%	
4540 NAILSEA SKATEBOARDING CONTEST	1,000	0	0	0		0	0.0%	
4545 NEAT	0	1,500	1,500	0		0	100.0%	
4555 CITIZENS ADVICE NS	17,806	18,341	18,000	(341)		(341)	101.9%	
4560 PARKINSON'S UK NW SOMERSET	1,000	0	0	0		0	0.0%	
4565 PHOENIX FRIENDSHIP CLUB	275	0	0	0		0	0.0%	
4567 ROTARY N & B	0	500	500	0		0	100.0%	
4570 SOMERSET STORYFEST	1,700	0	0	0		0	0.0%	
4575 ST PETER'S HOSPICE	600	0	0	0		0	0.0%	
4590 VISION NORTH SOMERSET	350	0	0	0		0	0.0%	
4605 WELLSRING COUNSELLING	4,000	0	0	0		0	0.0%	
4625 SUNDRY GRANTS	0	0	500	500		500	0.0%	
GRANTS :- Indirect Expenditure	64,535	55,001	54,360	(641)	0	(641)	101.2%	0
Net Income over Expenditure	(63,135)	(55,001)	(54,360)	641				
<u>260 OTHER COMMUNITY ENG.</u>								
4700 NAILSEA COMMUNITY TRUST	4,000	0	4,000	4,000		4,000	0.0%	
4705 PATRONAGE/ LOCAL SOCIETIES	400	500	500	0		0	100.0%	
4710 POPPY WREATH/DONATIONS	50	17	50	34		34	33.0%	
OTHER COMMUNITY ENG. :- Indirect Expenditure	4,450	517	4,550	4,034	0	4,034	11.4%	0
Net Expenditure	(4,450)	(517)	(4,550)	(4,034)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
760 65 HIGH STREET								
1600 HIRERS	5,862	3,840	9,778	5,939			39.3%	
1610 DRINKS	45	0	0	0			0.0%	
1620 SMALL BUSINESS SUPPORT GRANT	18,097	0	0	0			0.0%	
65 HIGH STREET :- Income	24,004	3,840	9,778	5,939			39.3%	0
4785 CAPITAL EXPENDITURE	20	763	0	(763)		(763)	0.0%	
5545 WHICH Subscription	0	68	0	(68)		(68)	0.0%	
5746 NHS DIGITAL EXPENDITURE	2,928	0	0	0		0	0.0%	
5750 SUNDRIES	242	225	350	125		125	64.4%	
5760 ELECTRICITY	1,579	417	1,500	1,083		1,083	27.8%	
5765 MAINTENANCE - AD HOC	60	228	0	(228)		(228)	0.0%	
5770 MAINTENANCE COSTS	95	1,244	600	(644)		(644)	207.4%	
5775 WATER	547	112	1,000	888		888	11.2%	
5785 CLEANING CONTRACT	2,303	1,665	4,750	3,085		3,085	35.1%	
5790 CLEANING SUPPLIES	91	57	300	243		243	19.0%	
5795 FIRE AND SECURITY	619	0	0	0		0	0.0%	
5800 GAS	818	765	1,250	485		485	61.2%	
5805 REFUSE DISPOSAL	1,906	820	1,350	531		531	60.7%	
5810 IT AND TELECOMS	5,007	3,194	4,608	1,414		1,414	69.3%	
5815 COUNCIL TAX	6,238	4,990	6,500	1,511		1,511	76.8%	
5820 PHOTOCOPIER	409	0	600	600		600	0.0%	
5825 STATIONERY	37	81	50	(31)		(31)	161.3%	
5830 DRINKS MACHINE	409	0	0	0		0	0.0%	
5840 NAILSEA PLACE MANAGER	29,400	8,729	15,000	6,271		6,271	58.2%	
5842 TRAINING	0	0	150	150		150	0.0%	
65 HIGH STREET :- Indirect Expenditure	52,709	23,358	38,008	14,650	0	14,650	61.5%	0
Net Income over Expenditure	(28,704)	(19,518)	(28,230)	(8,712)				
COMMUNITY ENGAGEMENT :- Income	30,509	3,840	9,778	5,939			39.3%	
Expenditure	166,600	103,197	148,218	45,021	0	45,021	69.6%	
Movement to/(from) Gen Reserve	(136,091)	(99,358)						
ENVIRONMENT & LEISURE								
300 ALLOTMENT - ENGINE LANE								
1305 ASSOCIATION - MEMBERSHIP	232	224	300	76			74.7%	
1310 RENT RECEIVED	985	966	1,000	34			96.6%	
ALLOTMENT - ENGINE LANE :- Income	1,217	1,190	1,300	110			91.5%	0
4025 SUNDRIES	164	219	400	181		181	54.7%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4780 MEMBERSHIP AND INSURANCE	236	0	400	400		400	0.0%	
4790 MAINTENANCE AND REPAIRS	0	836	250	(586)		(586)	334.4%	
4795 TREE AND HEDGE WORK	0	0	500	500		500	0.0%	
4800 WATER	277	0	250	250		250	0.0%	
ALLOTMENT - ENGINE LANE :- Indirect Expenditure	677	1,055	1,800	745	0	745	58.6%	0
Net Income over Expenditure	540	135	(500)	(635)				
310 ALLOTMENT - WHITESFIELD ROAD								
1305 ASSOCIATION - MEMBERSHIP	625	560	800	240			70.0%	
1310 RENT RECEIVED	3,128	3,205	4,000	795			80.1%	
ALLOTMENT - WHITESFIELD ROAD :- Income	3,753	3,765	4,800	1,035			78.4%	0
4025 SUNDRIES	363	212	200	(12)		(12)	106.1%	
4780 MEMBERSHIP AND INSURANCE	560	0	800	800		800	0.0%	
4785 CAPITAL EXPENDITURE	0	0	500	500		500	0.0%	
4790 MAINTENANCE AND REPAIRS	15	117	750	633		633	15.6%	
4795 TREE AND HEDGE WORK	450	0	250	250		250	0.0%	
4800 WATER	643	359	550	191		191	65.2%	
ALLOTMENT - WHITESFIELD ROAD :- Indirect Expenditure	2,031	688	3,050	2,362	0	2,362	22.6%	0
Net Income over Expenditure	1,723	3,077	1,750	(1,327)				
330 ALLOTMENTS - OTHER								
1305 ASSOCIATION - MEMBERSHIP	147	0	0	0			0.0%	
ALLOTMENTS - OTHER :- Income	147	0	0	0				0
Net Income	147	0	0	0				
340 BIODIVERSITY								
4850 TREE & FLORAL PLANTING	0	0	600	600		600	0.0%	
BIODIVERSITY :- Indirect Expenditure	0	0	600	600	0	600		0
Net Expenditure	0	0	(600)	(600)				
350 CHRISTMAS								
4210 ELECTRICITY	0	1,021	0	(1,021)		(1,021)	0.0%	
4870 CHRISTMAS LIGHTS -PURCHASE	0	0	0	0		0	0.0%	3,826
4875 CHRISTMAS LIGHTS - INSTALL	4,995	0	5,500	5,500		5,500	0.0%	
4880 CHRISTMAS LIGHTS - MAINTENANCE	0	2,581	500	(2,081)		(2,081)	516.2%	
CHRISTMAS :- Indirect Expenditure	4,995	3,602	6,000	2,398	0	2,398	60.0%	3,826
Net Expenditure	(4,995)	(3,602)	(6,000)	(2,398)				
6000 plus Transfer from EMR	0	3,826						

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(4,995)	224						
360 COMMUNITY PAYBACK								
4025 SUNDRIES	0	0	200	200		200	0.0%	
4890 CLEARANCE WORK	0	0	900	900		900	0.0%	
COMMUNITY PAYBACK :- Indirect Expenditure	0	0	1,100	1,100	0	1,100	0.0%	0
Net Expenditure	0	0	(1,100)	(1,100)				
370 DOG BINS								
4900 DOG BIN EMPTYING	8,279	5,476	9,000	3,524		3,524	60.8%	
4905 NEW/REPLACEMENT BINS	0	239	500	261		261	47.7%	
DOG BINS :- Indirect Expenditure	8,279	5,714	9,500	3,786	0	3,786	60.2%	0
Net Expenditure	(8,279)	(5,714)	(9,500)	(3,786)				
380 GLASSWORKS								
4220 MAINTENANCE	0	0	500	500		500	0.0%	
GLASSWORKS :- Indirect Expenditure	0	0	500	500	0	500	0.0%	0
Net Expenditure	0	0	(500)	(500)				
390 GREEN MAINTENANCE								
1087 GRANT MONIES	0	500	0	(500)			0.0%	
1330 GAULACRE INCOME	665	11	0	(11)			0.0%	
1335 GARDEN OF REST INCOME	0	8,000	0	(8,000)			0.0%	
GREEN MAINTENANCE :- Income	665	8,511	0	(8,511)				0
4220 MAINTENANCE	4,204	4,000	5,000	1,000		1,000	80.0%	
4925 GARDEN OF REST	1,437	1,193	2,300	1,107		1,107	51.9%	
4930 GOLDEN VALLEY BRIDLEWAY	490	370	900	530		530	41.1%	
4940 OTHER	275	2,650	1,000	(1,650)		(1,650)	265.0%	
4942 LIONS GREEN	1,710	1,250	1,730	480		480	72.3%	
4945 VILLAGE GREEN	612	450	600	150		150	75.0%	
4950 HANNAH MORE PARK	1,672	1,330	2,100	770		770	63.3%	
4955 GLASSWORKS	1,860	1,736	2,200	464		464	78.9%	
4956 TRENDLEWOOD PARK	633	0	0	0		0	0.0%	
5025 NSC CONTRACT	29,900	0	30,000	30,000		30,000	0.0%	
GREEN MAINTENANCE :- Indirect Expenditure	42,793	12,979	45,830	32,851	0	32,851	28.3%	0
Net Income over Expenditure	(42,128)	(4,468)	(45,830)	(41,362)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
410 NAILSEA IN BLOOM								
1220 SPONSORSHIP	427	2,393	0	(2,393)			0.0%	
1225 POPPY APPEAL DONATIONS	0	820	0	(820)			0.0%	
NAILSEA IN BLOOM :- Income	427	3,213	0	(3,213)				0
4370 PURCHASES	2,707	3,498	6,500	3,002		3,002	53.8%	
4710 POPPY WREATH/DONATIONS	0	820	0	(820)		(820)	0.0%	
4960 HANGING BASKETS	0	1,700	0	(1,700)		(1,700)	0.0%	
4970 WATERING	3,040	5,010	5,000	(10)		(10)	100.2%	
NAILSEA IN BLOOM :- Indirect Expenditure	5,747	11,028	11,500	472	0	472	95.9%	0
Net Income over Expenditure	(5,320)	(7,815)	(11,500)	(3,685)				
420 NAILSEA PLAYING FIELDS ASSOC								
1325 NPFA INCOME	10	0	0	0			0.0%	
NAILSEA PLAYING FIELDS ASSOC :- Income	10	0	0	0				0
4225 WASTE MANAGEMENT AT GROVE	0	0	250	250		250	0.0%	
4990 GROUNDS MAINTENANCE CONTRACT	5,105	4,970	9,980	5,010		5,010	49.8%	
5000 REPAIRS	0	0	500	500		500	0.0%	
NAILSEA PLAYING FIELDS ASSOC :- Indirect Expenditure	5,105	4,970	10,730	5,760	0	5,760	46.3%	0
Net Income over Expenditure	(5,095)	(4,970)	(10,730)	(5,760)				
440 PLAY AREAS								
4220 MAINTENANCE	448	1,209	1,000	(209)		(209)	120.9%	
PLAY AREAS :- Indirect Expenditure	448	1,209	1,000	(209)	0	(209)	120.9%	0
Net Expenditure	(448)	(1,209)	(1,000)	209				
450 PUBLIC RIGHTS OF WAY								
4220 MAINTENANCE	0	0	1,000	1,000		1,000	0.0%	
PUBLIC RIGHTS OF WAY :- Indirect Expenditure	0	0	1,000	1,000	0	1,000	0.0%	0
Net Expenditure	0	0	(1,000)	(1,000)				
460 SKATEPARK								
4790 MAINTENANCE AND REPAIRS	108	72	3,000	2,928		2,928	2.4%	
SKATEPARK :- Indirect Expenditure	108	72	3,000	2,928	0	2,928	2.4%	0
Net Expenditure	(108)	(72)	(3,000)	(2,928)				

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
480 SUBSCRIPTIONS								
5090 WOODLAND TRUST	0	0	45	45		45	0.0%	
SUBSCRIPTIONS :- Indirect Expenditure	0	0	45	45	0	45	0.0%	0
Net Expenditure	0	0	(45)	(45)				
490 TOWN ORDERLY								
4025 SUNDRIES	467	128	1,000	872		872	12.8%	
4080 STAFF SALARIES	0	7,904	10,225	2,321		2,321	77.3%	
4095 TAX & NATIONAL INSURANCE	0	277	359	82		82	77.2%	
4100 SUPERANNUATION	0	1,280	1,656	376		376	77.3%	
5110 EQUIPMENT	57	281	500	219		219	56.3%	
5115 TOWN ORDERLY WAGES	11,431	0	0	0		0	0.0%	
5120 WORKWEAR	131	122	250	128		128	48.8%	
TOWN ORDERLY :- Indirect Expenditure	12,087	9,993	13,990	3,997	0	3,997	71.4%	0
Net Expenditure	(12,087)	(9,993)	(13,990)	(3,997)				
500 TREES AND WOODLANDS								
5140 TREE MAINTENANCE	1,797	1,350	4,000	2,650		2,650	33.8%	
5150 SPILSBURY WOOD	0	0	1,500	1,500		1,500	0.0%	
TREES AND WOODLANDS :- Indirect Expenditure	1,797	1,350	5,500	4,150	0	4,150	24.5%	0
Net Expenditure	(1,797)	(1,350)	(5,500)	(4,150)				
510 OTHER ENVIRONMENT								
5160 PEST CONTROL	0	0	100	100		100	0.0%	
OTHER ENVIRONMENT :- Indirect Expenditure	0	0	100	100	0	100	0.0%	0
Net Expenditure	0	0	(100)	(100)				
ENVIRONMENT & LEISURE :- Income	6,219	16,678	6,100	(10,578)			273.4%	
Expenditure	84,067	52,660	115,245	62,585	0	62,585	45.7%	
Net Income over Expenditure	(77,847)	(35,981)	(109,145)	(73,164)				
plus Transfer from EMR	0	3,826						
Movement to/(from) Gen Reserve	(77,847)	(32,155)						

PLANNING

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
600 BUS SHELTERS								
4300 PROFESSIONAL FEES	25	0	0	0		0	0.0%	
5000 REPAIRS	0	0	400	400		400	0.0%	
5180 CLEANING	2,580	828	2,200	1,372		1,372	37.6%	
BUS SHELTERS :- Indirect Expenditure	2,605	828	2,600	1,772	0	1,772	31.8%	0
Net Expenditure	(2,605)	(828)	(2,600)	(1,772)				
620 MARKETS								
1402 COMMUNITY MARKET INCOME	0	0	300	300			0.0%	
1410 CANOPY HIRE (OTHER MARKETS)	180	380	500	120			76.0%	
MARKETS :- Income	180	380	800	420			47.5%	0
5210 CANOPY CONTRACTOR	825	740	0	(740)		(740)	0.0%	
5215 COMMUNITY MARKET	0	0	100	100		100	0.0%	
5220 CRAFT MARKET	0	0	100	100		100	0.0%	
5225 FARMERS MARKET	5,158	4,850	5,680	830		830	85.4%	
MARKETS :- Indirect Expenditure	5,983	5,590	5,880	290	0	290	95.1%	0
Net Income over Expenditure	(5,803)	(5,210)	(5,080)	130				
630 PLANNING SERVICES								
4300 PROFESSIONAL FEES	4,483	1,469	5,000	3,532		3,532	29.4%	
PLANNING SERVICES :- Indirect Expenditure	4,483	1,469	5,000	3,532	0	3,532	29.4%	0
Net Expenditure	(4,483)	(1,469)	(5,000)	(3,532)				
640 STREET LIGHTING								
4210 ELECTRICITY	1,708	1,438	1,500	62		62	95.8%	
4220 MAINTENANCE	0	0	200	200		200	0.0%	
STREET LIGHTING :- Indirect Expenditure	1,708	1,438	1,700	262	0	262	84.6%	0
Net Expenditure	(1,708)	(1,438)	(1,700)	(262)				
650 TOWN CENTRE IMPROVEMENTS								
4220 MAINTENANCE	0	671	500	(171)		(171)	134.2%	
5280 NOTICE BOARD ELEC	586	(504)	250	754		754	(201.6%)	
5290 STREET FURNITURE	745	1,700	1,000	(700)		(700)	170.0%	
TOWN CENTRE IMPROVEMENTS :- Indirect Expenditure	1,331	1,867	1,750	(117)	0	(117)	106.7%	0
Net Expenditure	(1,331)	(1,867)	(1,750)	117				
PLANNING :- Income	180	380	800	420			47.5%	
Expenditure	16,110	11,191	16,930	5,739	0	5,739	66.1%	
Movement to/(from) Gen Reserve	(15,930)	(10,811)						

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
FINANCE & POLICY								
700 ADMINISTRATION								
1076 PRECEPT	500,038	525,040	525,040	0			100.0%	
1085 SUNDRY INCOME	447	2	250	248			0.6%	
1086 ENGINE LANE RECEIPTS	0	1,607,454	0	(1,607,454)			0.0%	1,607,454
1090 INTEREST RECEIVED	306	115	500	385			23.0%	
1097 CIL INCOME 2018/19	8,514	0	642	642			0.0%	
1099 CIL INCOME 2021/22	0	183,003	0	(183,003)			0.0%	183,003
ADMINISTRATION :- Income	509,305	2,315,614	526,432	(1,789,182)			439.9%	1,790,457
5300 PHOTOCOPYING	1,527	1,097	1,500	403		403	73.1%	
5305 POSTAGE	1,071	501	750	249		249	66.9%	
5310 STATIONERY	1,466	409	1,300	891		891	31.5%	
5315 TELEPHONE	2,077	1,410	1,500	90		90	94.0%	
ADMINISTRATION :- Indirect Expenditure	6,142	3,418	5,050	1,632	0	1,632	67.7%	0
Net Income over Expenditure	503,163	2,312,195	521,382	(1,790,813)				
6001 less Transfer to EMR	0	1,790,457						
Movement to/(from) Gen Reserve	503,163	521,738						
710 INFRASTRUCTURE								
5380 HEALTH & SAFETY	822	95	1,000	905		905	9.5%	
5382 HEALTH AND SAFETY CONTRACT	1,795	1,734	1,800	66		66	96.3%	
5400 RBS/OMEGA SOFTWARE LICENCE	1,507	0	1,200	1,200		1,200	0.0%	
5405 WEBSITE - HOSTING	643	860	800	(60)		(60)	107.5%	
5415 WEBSITE - UPGRADES	151	0	250	250		250	0.0%	
5420 IT PURCHASES	520	846	1,000	154		154	84.6%	
5425 IT SUPPORT	6,438	4,204	5,200	996		996	80.9%	
INFRASTRUCTURE :- Indirect Expenditure	11,877	7,739	11,250	3,511	0	3,511	68.8%	0
Net Expenditure	(11,877)	(7,739)	(11,250)	(3,511)				
720 LEGAL AND FINANCIAL								
4300 PROFESSIONAL FEES	0	0	0	0		0	0.0%	40,901
5440 AUDIT FEE: INTERNAL	1,345	0	1,000	1,000		1,000	0.0%	
5445 AUDIT FEE: EXTERNAL	2,600	0	1,600	1,600		1,600	0.0%	
5450 BANK CHARGES	180	313	600	287		287	52.1%	
5455 INSURANCE	4,128	4,221	5,000	779		779	84.4%	
5460 LEGAL COSTS	0	0	2,000	2,000		2,000	0.0%	
LEGAL AND FINANCIAL :- Indirect Expenditure	8,254	4,534	10,200	5,666	0	5,666	44.4%	40,901
Net Expenditure	(8,254)	(4,534)	(10,200)	(5,666)				
6000 plus Transfer from EMR	0	40,901						

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(8,254)	36,368						
730 MEMBERSHIPS AND LICENCES								
5500 ALCA	1,630	1,855	1,868	13		13	99.3%	
5505 AVON WILDLIFE TRUST	48	48	50	2		2	96.0%	
5510 DATA PROTECTION	35	35	35	0		0	100.0%	
5515 FOREST OF AVON	120	80	60	(20)		(20)	133.3%	
5525 OPEN SPACES SOCIETY	45	45	50	5		5	90.0%	
5530 SLCC	336	346	336	(10)		(10)	103.0%	
5535 SW COUNCILS	428	445	550	105		105	80.9%	
5540 WOODLAND TRUST	42	0	45	45		45	0.0%	
MEMBERSHIPS AND LICENCES :- Indirect Expenditure	2,684	2,854	2,994	140	0	140	95.3%	0
Net Expenditure	(2,684)	(2,854)	(2,994)	(140)				
740 PUBLIC WORKS LOANS BOARD								
5600 PWLB - GAULACRE CAPITAL	3,270	1,635	3,462	1,827		1,827	47.2%	
5605 PWLB - GAULACRE INTEREST	4,145	2,072	3,953	1,881		1,881	52.4%	
5610 PWLB - GLASSWORKS CAPITAL	2,484	1,242	2,611	1,369		1,369	47.6%	
5615 PWLB - GLASSWORKS INTEREST	7,388	3,694	7,260	3,566		3,566	50.9%	
5620 PWLB - TITHE BARN CAPITAL	1,355	678	1,432	754		754	47.3%	
5625 PWLB - TITHE BARN INTEREST	6,004	3,002	5,930	2,928		2,928	50.6%	
5630 PWLB - 65 HIGH STREET CAPITAL	4,622	2,311	4,750	2,439		2,439	48.7%	
5635 PWLB - 65 HIGH STREET INTEREST	9,136	4,568	9,500	4,932		4,932	48.1%	
PUBLIC WORKS LOANS BOARD :- Indirect Expenditure	38,404	19,202	38,898	19,696	0	19,696	49.4%	0
Net Expenditure	(38,404)	(19,202)	(38,898)	(19,696)				
750 TITHE BARN								
1505 SMALL BUSINESS SUPPORT GRANT	11,334	8,000	0	(8,000)			0.0%	
1510 OTHER HIRERS	1,555	4,766	2,500	(2,266)			190.6%	
1520 REGULAR HIRERS	1,422	11,806	15,000	3,194			78.7%	
1530 TITHE BARN TRUST	3,365	1,000	5,000	4,000			20.0%	
1540 WEDDING RECEPTION	1,100	22,800	12,000	(10,800)			190.0%	
1545 BAR	0	300	0	(300)			0.0%	
1546 DOOR SECURITY	0	225	0	(225)			0.0%	
1548 TABLECLOTH HIRE	0	90	0	(90)			0.0%	
TITHE BARN :- Income	18,776	48,987	34,500	(14,487)			142.0%	0
4025 SUNDRIES	3,488	1,674	2,000	326		326	83.7%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4080 STAFF SALARIES	0	6,094	14,280	8,186		8,186	42.7%	
4085 CARETAKERS SALARIES	5,800	0	0	0		0	0.0%	
4210 ELECTRICITY	3,043	860	3,000	2,140		2,140	28.7%	
4800 WATER	551	0	3,000	3,000		3,000	0.0%	
5000 REPAIRS	607	973	2,000	1,027		1,027	48.6%	
5690 CLEANING - CONTRACT	1,568	2,058	6,000	3,942		3,942	34.3%	
5695 CLEANING - SUPPLIES	401	298	750	452		452	39.7%	
5700 DOOR SAFE STAFF	0	185	1,200	1,015		1,015	15.4%	
5705 FIRE AND SECURITY	1,461	2,030	1,500	(530)		(530)	135.3%	
5710 GAS	3,224	2,786	3,000	214		214	92.9%	
5712 COUNCIL TAX	2,695	2,157	2,695	538		538	80.0%	
5715 LAUNDRY	0	211	300	89		89	70.3%	
5720 MAINTENANCE - AD HOC	368	999	1,000	1		1	99.9%	
5725 MAINTENANCE COSTS - PLANNED	1,363	1,975	1,500	(475)		(475)	131.7%	4,590
5730 PREMISES LICENCE	240	0	500	500		500	0.0%	
5740 PRS LICENCE	434	411	1,200	789		789	34.2%	
5745 REFUSE DISPOSAL	1,008	663	1,000	337		337	66.3%	

TITHE BARN :- Indirect Expenditure	26,252	23,374	44,925	21,551	0	21,551	52.0%	4,590
------------------------------------	--------	--------	--------	--------	---	--------	-------	-------

Net Income over Expenditure	(7,476)	25,613	(10,425)	(36,038)
-----------------------------	---------	--------	----------	----------

6000 plus Transfer from EMR	0	4,590
-----------------------------	---	-------

Movement to/(from) Gen Reserve	(7,476)	30,203
--------------------------------	---------	--------

FINANCE & POLICY :- Income	528,081	2,364,600	560,932	(1,803,668)			421.5%
----------------------------	---------	-----------	---------	-------------	--	--	--------

Expenditure	93,611	61,119	113,317	52,198	0	52,198	53.9%
-------------	--------	--------	---------	--------	---	--------	-------

Net Income over Expenditure	434,470	2,303,481	447,615	(1,855,866)
-----------------------------	---------	-----------	---------	-------------

plus Transfer from EMR	0	45,491
------------------------	---	--------

less Transfer to EMR	0	1,790,457
----------------------	---	-----------

Movement to/(from) Gen Reserve	434,470	558,515
--------------------------------	---------	---------

SPECIFIED RESERVES910 MAJOR CONTINGENCY ITEMS

9005 CAR PARKS	0	0	15,191	15,191		15,191	0.0%	
9025 PLAY EQUIPMENT	500	0	28,000	28,000		28,000	0.0%	
9030 SKATEPARK PROJECT	0	0	10,000	10,000		10,000	0.0%	
9110 LEISURE FACILITIES CONSULTANCY	0	2,000	5,000	3,000		3,000	40.0%	1,500
9140 NO 65 HIGH STREET	0	150	0	(150)		(150)	0.0%	150
9146 CLIMATE CHANGE PROJECTS	0	0	5,000	5,000		5,000	0.0%	

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
9147 IMPROVEMENTS TO NO. 65	102,226	499	22,774	22,275		22,275	2.2%	499
9148 CCTV UPGRADE	0	0	31,000	31,000		31,000	0.0%	
9150 COVID 19 NDCT	14,325	0	0	0		0	0.0%	
9152 COVID 19 Foodbank	13,484	0	0	0		0	0.0%	
9153 COVID 19 COMMUNITY GROUP	15,000	56	20,000	19,944		19,944	0.3%	56
9154 CONSULTANCY TOWN STRATEGY	0	0	10,000	10,000		10,000	0.0%	
9155 ROAD CROSSINGS	0	0	10,000	10,000		10,000	0.0%	
9156 MILLENNIUM PARK	0	0	25,000	25,000		25,000	0.0%	
9157 MIDDLE ENGINE PIT	0	0	20,000	20,000		20,000	0.0%	
9158 NEW CHRISTMAS LIGHTS	0	3,826	20,000	16,174		16,174	19.1%	
9159 CAPTIAL PROJECTS	0	12,600	50,000	37,400		37,400	25.2%	12,600
MAJOR CONTINGENCY ITEMS :- Indirect Expenditure	145,535	19,131	271,965	252,834	0	252,834	7.0%	14,805
Net Expenditure	(145,535)	(19,131)	(271,965)	(252,834)				
6000 plus Transfer from EMR	0	14,805						
Movement to/(from) Gen Reserve	(145,535)	(4,326)						
920 MINOR ITEMS								
1900 TOUGH AS NAILS INCOME	0	600	0	(600)			0.0%	
MINOR ITEMS :- Income	0	600	0	(600)				0
9230 TOUGH AS NAILS	100	0	843	843		843	0.0%	
MINOR ITEMS :- Indirect Expenditure	100	0	843	843	0	843		0
Net Income over Expenditure	(100)	600	(843)	(1,443)				
930 RESTRICTED FUNDS								
9035 TITHE BARN CAPITAL FUND	0	4,590	40,562	35,972		35,972	11.3%	
9200 BACKWELL LAKE - PATH	0	0	1,842	1,842		1,842	0.0%	
9205 FRIENDS OF TRENDLEWOOD PARK	0	0	952	952		952	0.0%	
9215 TREE WARDENS	0	0	185	185		185	0.0%	
9225 YOUTH HOUSE	954	0	3,696	3,696		3,696	0.0%	
9310 YOUNG PERSONS GRANT	0	0	8,355	8,355		8,355	0.0%	
RESTRICTED FUNDS :- Indirect Expenditure	954	4,590	55,592	51,002	0	51,002	8.3%	0
Net Expenditure	(954)	(4,590)	(55,592)	(51,002)				
SPECIFIED RESERVES :- Income	0	600	0	(600)			0.0%	
Expenditure	146,589	23,721	328,400	304,679	0	304,679	7.2%	
Net Income over Expenditure	(146,589)	(23,121)	(328,400)	(305,279)				
plus Transfer from EMR	0	14,805						
Movement to/(from) Gen Reserve	(146,589)	(8,316)						

Detailed Income & Expenditure by Budget Heading 30/11/2021

Month No: 8

Committee Report

	Actual Last Year	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	564,991	2,386,098	577,610	(1,808,488)			413.1%	
Expenditure	691,768	379,567	905,934	526,367	0	526,367	41.9%	
Net Income over Expenditure	(126,777)	2,006,531	(328,324)	(2,334,855)				
plus Transfer from EMR	0	64,122						
less Transfer to EMR	0	1,790,457						
Movement to/(from) Gen Reserve	(126,777)	280,196						

List of Payments made between 20/10/2021 and 08/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
21/10/2021	HSBC UK	CHARGES	16.35		Bank Charges 31Aug-29Sept
21/10/2021	AYS DRY CLEANERS LTD	VISA	220.73		AYS DRY CLEANERS LTD
21/10/2021	LAUREN MOKE	B781	2.65		Sundries for Tithe Barn
21/10/2021	TAILOR MADE OFFICE SUPPLIES	B782	4.32		Paper Mate Gel Stick x12
21/10/2021	K AND E PROPERTY	B783	162.00		Dog Bins, Oct 21
21/10/2021	SQUAREBIRD	B784	18.00		Policy/Cookie Generator Renewa
21/10/2021	CLEARVIEW CLEANER	B785	50.00		Qtly Window Clean, Oct 21
21/10/2021	KEITHS GARDENING SERVICES	B789	1,176.00		Watering Beds/Planters, Sept 2
21/10/2021	RICOH	B790	585.25		Click Charges, Jul-Sept 21
21/10/2021	RWG CONSULTING	B791	414.00		Thermal Survey at Tithe Barn
21/10/2021	AYS DRY CLEANERS LTD	XVISA	-220.73		Tablecloths dry cleaning
21/10/2021	AYS DRY CLEANERS LTD	22.73	220.73		Tablecloth Dry Cleaning
22/10/2021	NTC STAFF	R33	11,098.37		Payroll, October 2021
25/10/2021	MILK & MORE	VISA	5.15		Milk Del w/c 25 Oct
26/10/2021	Wendy Mobbs	B793	25.00		NIB Paint for Trough on H/S
28/10/2021	SSP DIRECT	VISA	208.80		Signage re Remembrance Sunday
29/10/2021	MILK & MORE	VISA	5.15		Milk Order 29 Oct 21
01/11/2021	WATER2BUSINESS	DD	27.93		Whitesfield Rd Water, Oct 21
01/11/2021	BESLEY FRUITS	SO	65.00		Canopy Storage, Nov 21
01/11/2021	NORTH SOMERSET COUNCIL	SO	269.00		Council Tax TB, Nov 21
01/11/2021	NORTH SOMERSET COUNCIL	SO	624.00		Council Tax 65, Nov 21
01/11/2021	SURVEY MONKEY	VISA	82.50		Survey Software One/off, Oct21
03/11/2021	THREE CHERRIES	DD	377.52		Virign Leased Line, Nov 21
03/11/2021	XW31 Penar	B794	-4.00		Refund of Rent Ins, paid x2
03/11/2021	LAUREN MOKE	B795	4.00		Teabags. TB
03/11/2021	ABSOLUTE (UK) LIMITED	B796	324.00		65 Cleaning, Sept 21
03/11/2021	ABSOLUTE (UK) LIMITED	B797	504.00		TB Cleaning, Sept 21
03/11/2021	LANDSCAPE SERVICES	B798	830.40		Maintenance, Sept 21
03/11/2021	LANDSCAPE SERVICES	B799	192.00		NIB Autumn Planting
03/11/2021	HOB DEN'S & SON	B800	48.00		Storage, 22/10 to 18/11
03/11/2021	JOHN BROWN	B801	2.99		Paint Removing Tool
03/11/2021	KEITHS GARDENING SERVICES	B802	240.00		Watering, Oct 21
05/11/2021	BANES	B808	3,121.57		Pension contr, Oct 21
05/11/2021	HMRC	B809	3,808.40		Tax & NI, Oct 21
05/11/2021	Biffa Waste Services Ltd	VISA	305.73		Waste Mgmt, Oct 21
08/11/2021	ROYAL BRITISH LEGION POPPY	B805	16.50		Wreath, Nov 21
08/11/2021	SQUAREBIRD	B806	954.00		Retainer Agment, Sept 21
08/11/2021	ENCORE ELECTRICAL	B807	1,333.20		Tree Bracket Testing
08/11/2021	MILK & MORE	VISA	5.15		Milk @ TB, 8 Nov 21
09/11/2021	WH & DB DOOLE LTD	VISA	107.94		Litter Tongs
09/11/2021	GLASDON UK LIMITED	VISA	208.74		Wheel / Rubber Handle Grips
10/11/2021	FOREST OF AVON TRUST	SO	10.00		Subscription, Nov 21
10/11/2021	EE.CO.UK	DD	55.01		Mobile Charges, 2Nov-1Dec
10/11/2021	THREE CHERRIES	DD	86.77		Call charges, Oct 21
10/11/2021	BULB ENERGY	DD	509.00		Elec & Gas, 10Oct-9Nov
11/11/2021	SOLAR TOGETHER	VISA	-150.00		To Corr Posting, Panels, 65
11/11/2021	SOLAR TOGETHER	VISA	150.00		To Corr Solar Panels 65

List of Payments made between 20/10/2021 and 08/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
11/11/2021	BULB ENERGY	DD	208.00		Elec/Gas, 11Oct-10Nov
12/11/2021	SOLAR TOGETHER	VISA	150.00		Solar Panel Depost Nov 21
15/11/2021	MILK & MORE	VISA	5.15		Milk @ TB, 15 Nov 21
15/11/2021	PACE ELECTRICAL	B810	504.00		Appliance Testing 2021/22
15/11/2021	PKF LITTLEJOHN LLP	B811	1,560.00		External Audit Fees, Sept 21
15/11/2021	WEST COUNTRY GROUND CARE	B812	324.00		Maintenance, The Grove, Oct 21
15/11/2021	One 50 Studio	B813	600.00		Grove Feasibility Stdy, Pt 3
15/11/2021	AMBIENCE LANDSCAPES LTD	B814	884.00		Dog Bins, Oct 21
15/11/2021	ABSOLUTE (UK) LIMITED	B815	324.00		Cleaning, 65
15/11/2021	ABSOLUTE (UK) LIMITED	B816	468.00		Cleaning, TB, Oct 21
15/11/2021	EDF ENERGY	B817	520.52		Street Lighting, 1Aug-21Oct
15/11/2021	FOREAL YOUTH WORK PROVIDER	B818	1,967.63		Youth Work, Oct 21
15/11/2021	SQUAREBIRD	B819	160.64		Renewals Annual, Email/Domain
15/11/2021	Ian Morrell	B820	1,050.00		Consultancy Fees, Oct 21
15/11/2021	Handyman Home Ltd	B821	180.00		Varnish Front Tithe Barn
15/11/2021	MICROSHADE BUSINESS CONS	B822	469.73		Hosting Backup Storage, Oct21
15/11/2021	OPEN SPACES SOCIETY	B823	45.00		Membership 70373, 2021-22
15/11/2021	TAILOR MADE OFFICE SUPPLIES	B824	157.02		Stationery & Stamps
15/11/2021	GB SPORT & LEISURE UK LTD	B825	48.00		Playground Inspection, Oct 21
15/11/2021	Nailsea Cycles	B826	15.00		Repair Tube Plus Fit
15/11/2021	SQUAREBIRD	B827	954.00		Retainer Agreement, Oct 21
15/11/2021	PACE ELECTRICAL	B828	384.00		Replace 2x light fittings
15/11/2021	SLCC Enterprises Ltd	B829	36.00		GDPR Elearning, Jo Duffy
15/11/2021	W31 Penar	XW31	4.00		To Corr, W31 Penar
16/11/2021	ZOOM VIDEO COMMUNICATIONS	VISA	11.90		Subscription, Nov15-Dec14
16/11/2021	ZOOM VIDEO COMMUNICATIONS	VISA	-11.90		Too Corr, Zoom, Nov 21
16/11/2021	ZOOM VIDEO COMMUNICATIONS	VISA	11.99		Too Corr, Zoom, Nov 21
19/11/2021	SOMERSET STONEWORKS	B830	12,600.00		Heritage Trail, 9 X Plinths
21/11/2021	HSBC UK	CHG	28.90		Charges, October 2021
22/11/2021	NTC STAFF	B832	11,116.35		November Payroll
22/11/2021	MILK & MORE	VISA	5.15		Milk, TB
23/11/2021	ROYAL BRITISH LEGION POPPY	101068	820.10		Poppy Appeal Donations 2021
26/11/2021	MILK & MORE	VISA	5.15		Milk at TB
27/11/2021	INFORMATION COMMISSIONERS	DD	35.00		Data Protection Fee, to Nov 22
29/11/2021	LANDSCAPE SERVICES	B838	536.40		Maintenance, October 2021
29/11/2021	PPL PRS LTD	B833	492.86		Music licence 2021-22
29/11/2021	TAILOR MADE OFFICE SUPPLIES	B842	162.43		T/Roll for TB
29/11/2021	LANDSCAPE SERVICES	B839	91.80		GoR, Strim Lnadj Oct 21
29/11/2021	WATCHFUL EYE SECURITY	B843	78.30		Wedding Security, 20 Nov
29/11/2021	TAILOR MADE OFFICE SUPPLIES	B840	66.25		Cleaning Supplies TB
29/11/2021	TAILOR MADE OFFICE SUPPLIES	B841	66.25		Cleaning Supplies TB
29/11/2021	HOB DEN'S & SON	B834	48.00		Glass Storage, 19Nov-16Dec
29/11/2021	AMAZON.CO.UK	B837	25.94		Cleaning Supplies, TB
29/11/2021	SQUAREBIRD	B836	18.00		Privacy/Cookie Renewal
29/11/2021	CLEARVIEW CLEANER	B835	10.00		Window Clean, Nov 21
30/11/2021	HSBC UK	R44	-50.00		HSBC Compensation, Nov 21
30/11/2021	NE APPLIANCES	VISA	289.00		Dishwasher for TB Kitchen

List of Payments made between 20/10/2021 and 08/12/2021

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
07/12/2021	PETTY CASH	101070CHQ	220.52		Top Up Petty Cash, Dec 21
Total Payments			<u>65,798.20</u>		



NAILSEA TOWN COUNCIL **PLANNING COMMITTEE**

Minutes of the Planning Committee held on
Wednesday 3 November 2021 at 7.30pm at Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Argles, Cllr M Blatchford, Cllr Frappell, Cllr Hobbs, Cllr Hopkinson, Cllr Hunt, Cllr Middleton, Cllr Miller (in the Chair), Cllr Packham, Cllr Smith, Cllr Tonkin, the Town Clerk and Senior Administrator.

P91/21 APOLOGIES

Apologies were received and accepted from Cllrs Bird, Barber, Ellis, Lees and Watts.

P92/21 DECLARATIONS OF INTERESTS

Cllr Smith declared an interest in application 2523/21 as she is the Trustee for the adjacent building. Cllr Smith also declared an interest for application 2584/21 as the applicant is known to her.

Cllr Tonkin declared a personal interest that as Chairman of the North Somerset Planning and Regulatory Committee, he will not vote on any of the applications submitted to this committee, as it could be deemed that he has pre-determined the application.

Cllr Frappell and Cllr Tonkin declared an interest in application 2764/21 as the applicant is known to them.

P93/21 PUBLIC PARTICIPATION

None

P94/21 PLANNING

Consideration of plans received from North Somerset Council

2523/21 – 67-69 High Street

Cllr Packham proposed and Cllr Frappell seconded that the application be recommended for approval.

The vote passed with a majority and 1 abstention.

2584/21 – Tower House Medical Centre, Somerset Square

Cllr Argles proposed and Cllr Hopkinson seconded that the application be recommended for approval.

The vote passed with a majority and 1 abstention.

2803/21 – 25 Greenfield Crescent

The initial proposal was to recommend refusal due to concerns over changing the street scene. The proposal was unsuccessful and Cllr Frappell proposed and Cllr Smith seconded that the application be recommended for approval.

The vote was passed with a majority with 3 against and 2 abstentions.

2812/21 – 3 Sunnymede Road

Cllr Watts proposed and Cllr Argles seconded that the application be recommended for approval subject to the officer being satisfied that there is no loss of light to the neighbouring property and that the new garage conforms to North Somerset Council's Parking Standards.

The vote passed with a majority and 1 abstention.

2764/21 – Youngwood Green, Youngwood Lane

The Council referred this application on to the Planning Officer with no comment.

2886/21 – 11 Cheddar Close

Cllr Hunt proposed and Cllr Smith seconded that the application be recommended for approval.

The vote passed with a majority with 1 against and 3 abstentions.

The meeting closed at 7:54pm.

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL - PLANNING COMMITTEE MEETING 3 NOVEMBER 2021

A list of planning applications received from North Somerset Council with comments from the above committee.

TC REF NO	APPL NO	CAT	LOCATION ROAD	LOCATION NO	PROPOSAL	COMMENTS
6074	2523/21	FUL	High Street	67-69	Change of use of former Nightclub (Sui Generis) on first floor and commercial (retail) Unit 4 on ground floor (Use Class E) to form 7no. residential units (Use Class C3) and Office (Use Class E) with associated bin and cycle storage and minor external alterations to rear elevation	Recommend approval.
6075	2584/21	FUL	Somerset Square	Tower House Medical Centre	Removal of existing single storey projecting oriel window at ground floor, erection of a single-storey glazed extension to form new entrance lobby, proposed new steps and DDA-compliant ramp up to new entrance lobby and associated hard and soft landscaping. Internal reconfiguration of existing accommodation to create 8no. new consultation rooms, creation of climate-controlled archive store in basement / car parking area.	Recommend approval.
6077	2803/21	FUH	Greenfield Crescent	25	Proposed erection of single garage to front of property.	Recommend approval.
6078	2812/21	FUH	Sunnymede Road	3	Demolition of existing garage and car port and proposed erection of a new single storey side extension to form kitchen and garage. Widening of existing vehicle access to create 3no parking spaces.	Recommend approval subject to the officer being satisfied that there is no loss of light to the neighbouring property and that the new garage conforms to North Somerset Council's Parking Standards.
					Change of use of former Nightclub (Sui Generis) on first floor and commercial (retail) Unit 4 on ground floor (Use Class E) to form 7no. residential units (Use Class C3) and Office (Use Class E) with associated bin and cycle storage and minor external alterations to rear elevation	Recommend approval.

					Removal of existing single storey projecting oriel window at ground floor, erection of a single-storey glazed extension to form new entrance lobby, proposed new steps and DDA-compliant ramp up to new entrance lobby and associated hard and soft landscaping. Internal reconfiguration of existing accommodation to create 8no. new consultation rooms, creation of climate-controlled archive store in basement / car parking area.	Recommend approval.
6079	2764/21	FUL	Youngwood Lane	Youngwood Green	Change of use of part of field from agricultural to residential garden use and erection of a double garage.	No comment.
6080	2886/21	FUH	Cheddar Close	11	Erection of single storey side extension and porch.	Recommend approval.



NAILSEA TOWN COUNCIL **PLANNING COMMITTEE**

Minutes of the Planning Committee held on
Wednesday 24 November 2021 at 7.30pm at Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Argles, Cllr Bird, Cllr M Blatchford, Cllr Hobbs, Cllr Hunt, Cllr Lees (in the Chair), Cllr Miller, Cllr Packham, Cllr Tonkin, Cllr Watts, the Town Clerk and the Assistant Clerk, members of the public.

P95/21 APOLOGIES

Apologies were received and accepted from Cllr Barber, Cllr Ellis, Cllr Middleton and Cllr Smith.

P96/21 DECLARATIONS OF INTERESTS

Cllr Tonkin declared a personal interest that as Chairman of the North Somerset Planning and Regulatory Committee, he will not vote on any of the applications submitted to this committee, as it could be deemed that he has pre-determined the application.

P97/21 PUBLIC PARTICIPATION

There were no members of the public wishing to speak.

P98/21 CONFIRMATION OF MINUTES OF THE PLANNING COMMITTEE MEETINGS HELD ON 13 OCTOBER AND 3 NOVEMBER 2021

The minutes of the meeting held on 13 October were unanimously agreed as a correct record of the meetings and were signed by the Chairman.

The minutes of the meeting held on 3 November were unanimously agreed as a correct record of the meetings and were signed by the Chairman.

P99/21 PLANNING

a) Consideration of plans received from North Somerset Council

2585/21 – 45 Kingsmead

Cllr M Blatchford proposed and Cllr Lees seconded that the application is recommended for refusal on the basis that the removal of the hedge will lead to a loss of diversity and is contrary to the Town Councils declaration on the climate emergency. It is unclear from the application whether the land due to be enclosed by the fence is within the properties curtilage or in the public realm.

The vote was passed with a majority in favour.

2775/21 – The Cottage, Christ Church Close

The Council referred the application to the relevant Listed Building Officer.

2973/21 – 21 Trendlewood Way

Cllr Packham proposed and Cllr Bird seconded that the application be recommended for approval.

The vote was passed with a majority in favour.

2117/21 – 3 Hanham Way

Cllr Packham proposed and Cllr Watts seconded that the application is recommended for refusal due to the garage being forward of the building line and therefore not in keeping with the street scene.

The vote was passed with a majority in favour.

2849/21 – 22 Allington Gardens

Cllr Miller proposed and Cllr Packham seconded that the application be recommended for approval.

The vote was passed with a majority in favour.

3035/21 – 87 Station Road

Cllr Packham proposed and Cllr Hunt seconded that the application be recommended for approval.

The vote was passed with a majority in favour.

3112/21 – 29 Station Road

Cllr Packham proposed and Cllr Bird seconded that the application be recommended for approval.

The vote was passed with a majority in favour.

b) Decisions made by Planning Officers, October and November 2021

The decisions were noted.

c) Nailsea Licensing Applications

There were no applications.

P100/21 FINANCIAL MATTERS

a) Statement of Income and Expenditure for committee to 16 November 2021

The statement of Income and Expenditure was noted by the Council.

b) Specified Reserves

It was discussed that Nailsea Town Council may be in line for a grant of up to £50,000 from North Somerset Council and have been asked to produce up to three schemes that can be put forward for this.

The Council recommended that the following three items are suggested for the funding;

- New playground equipment
- Way marking within the town
- Improvements to the roads/paving in the High Street

c) To Discuss Projects and Expenditure for 2022-23 Budget

Cllr Packham proposed and Cllr Tonkin seconded that

RECOMMENDED:

the budget for Professional fees be increased to £20,000.

The vote was passed with a majority in favour.

P101/21

REPORTS FROM SUB-COMMITTEES AND WORKING PARTIES

a) Minutes from a Town Centre Working Party 29th September 2021

It was advised that a meeting regarding plans for the Weston College buildings in the Precinct will be held on 1st December.

There were discussions about the Christmas lights in the Town Centre and thanks given to Trudy Hollow for her work on making sure all the relevant processes were undertaken to have them installed on time.

P102/21 THE UPLANDS APPROPRIATION

a) To discuss the next steps with regard to the appropriation of land at The Uplands including whether to seek a judicial review.

It was discussed that advice is being sought from a solicitor to review if there is a strong case, and a letter will be sent to North Somerset Council to advise that the Town Council will be looking into a judicial review.

Cllr Lees proposed and Cllr Tonkin seconded that

RECOMMENDED:

Nailsea Town Council will send a letter to North Somerset Council advising of the intention for judicial review, that the Council instructs a solicitor to review the case and that the Clerk will advise the Town Council to enable them to make an informed decision.

The vote was passed with a majority in favour.

P103/21 CONSULTATION – North Somerset Council Highways Asset Management Survey (questionnaire)

Cllr Tonkin proposed and Cllr Bird seconded that the survey be completed by Cllr Lees and the Clerk on behalf of the Planning Committee.

P104/21 STREET NAMES FOR ENGINE LANE

The following road names have been proposed for the Engine Lane development.

From Spring Lawns to Pennant Way
From Brook Paddock to Graces Paddock
From Gaulacre Field to Sixty Fathom Close
From Acarage Way to Gaulacre Way
From Oxhouse Drive to Battens Drive

P105/21 TREES AND TREE PRESERVATION ORDERS

Noted.

P106/21 MATTERS FOR INFORMATION

The Clerk advised that concerns have been raised from a member of the public about the lack of pavement along Whitesfield Road. The Clerk will contact officers at North Somerset Council and see what can be done as the road is too narrow to install a pavement.

The meeting closed at 9:00pm.

Chairman's signature: _____ Date: _____

NAILSEA TOWN COUNCIL - PLANNING COMMITTEE MEETING 24 NOVEMBER 2021

A list of planning applications received from North Somerset Council with comments from the above committee.

TC REF NO	APPL NO	CAT	LOCATION ROAD	LOCATION NO	PROPOSAL	COMMENTS
6081	2585/21	FUH	Kingsmead	45	Removal of existing hedging to allow for the erection of 6ft fence.	Recommended that the application is refused on the basis that the removal of the hedge will lead to a loss of diversity and is contrary to the Town Councils declaration on the climate emergency. It is unclear from the application whether the land due to be enclosed by the fence is within the properties curtilage or in the public realm.
6082	2775/21	LBC	Christ Church Close	The Cottage	Listed building consent for replacement wooden staircase, part removal of an internal ground floor wall in new kitchen/diner area, installation of an upstairs en-suite wc, replacement of the new front door painted sage green, alteration to rear extension patio doors (no side windows), smaller roof light installed	The Council referred the application to the relevant Listed Building Officer.
6084	2973/21	FUH	Trendlewood Way	21	Erection of two storey side extension including expansion of dormers to front and rear.	Recommended for approval.
6085	2117/21	FUL	Hanham Way	3	Erection of 1no. three bedroom dwelling.	Recommended for refusal due to the garage being forward of the building line and therefore not in keeping with the street scene.
6086	2849/21	FUL	Allington Gardens	22	Demolition of existing lean-to conservatory and proposed erection of a replacement two storey front extension to include a first floor window to side elevation (previously approved planning application 21/P/0065/FUH).	Recommended for approval.
6087	3035/21	FUH	Station Road	87	Erection of single storey front extensions. Demolition of conservatory and erection of a single storey rear extension.	Recommended for approval.

6092	3112/21	FUH	Station Road	29	Erection of garden room at back of garden.	Recommended for approval.
------	---------	-----	--------------	----	--	---------------------------

DRAFT



NAILSEA TOWN COUNCIL
ENVIRONMENT AND LEISURE COMMITTEE

Minutes of the Environment and Leisure Committee held on
Wednesday 3 November 2021 at 7:57pm at the Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Argles (in the Chair), Cllr J Blatchford, Cllr Frappell, Cllr Houlbrook, Cllr Hunt, Cllr Middleton, Cllr Miller, Cllr Packham, Cllr Smith, the Town Clerk and Senior Administrator Also in attendance Simon Brierley.

EL73/21 APOLOGIES

Apologies were received and accepted from Cllr Barber, Cllr Bird, Cllr Ellis, Cllr Kushner, Cllr Lees and Cllr Watts.

EL74/21 DECLARATIONS OF INTERESTS

None.

EL75/21 PUBLIC PARTICIPATION

None.

EL76/21 CONFIRMATION OF THE MINUTES OF THE MEETING OF THE COMMITTEE HELD ON 22 SEPTEMBER 2021

The minutes were unanimously agreed as a correct record of the meeting and signed by the Chair.

EL77/21 PLAYING FIELDS AND PLAY/RECREATION AREAS

a) Report by a representative of Nailsea Playing Fields Association (NPFA) and Grove Sports and Social Club (GSSC)

Nailsea Playing Fields Association (NPFA)

The October meeting was cancelled to free up the time and room for the Open Evening with Nailsea Town Council Councillors. The next meeting will be held at The Grove on Monday 8th October. NPFA would like to thank the Councillors who attended the open meetings and hoped that the information provided will help the Council in its decision making.

The defibrillator project at Greenfield Crescent has now been completed. Nailsea Junior Football Club (NJFC) are seeking quotes for the removal of an extensive area of brambles to the east side of the field and the pitches are in good condition. At the Grove, the hedges have been trimmed and the pitches are again in good condition.

At the next NPFA meetings they will be welcoming three new public members and the Chairman will be discussing and seeking the NPFA agreement to approach the Town Council for an extension or renewal of the lease for the Grove land.

Grove Sports and Social Club (GSSC)

Working arrangements and 'Covid Safe' procedures are being carefully monitored during a period in which the rate of Covid infections in North Somerset have increased considerably. They are pleased to report that their customers are very Covid aware and the club has been able to continue functioning.

The current membership list is over 1000 and contains 28 new members from NJFC, who are making good use of the pitches and also planning a fundraising event on 20th November. Grove are planning a Quiz Night on 19th November.

At the meeting it was discussed that the list for maintenance and improvement tasks be brought forward from the pre-lockdown period to identify those which can be actioned in

the short term. The cleaning schedule has been reviewed with a view to appointing commercial cleaners now that the club has returned to regular opening.

Cllr J Blatchford left the meeting at 20:00 and returned at 20:02.

EL78/21 NAILSEA SKATE PARK FLOODLIGHTING PROJECT UPDATE

A planning application was submitted however North Somerset Council have requested further information and assessments. Hopefully, though, there will not be a need to conduct a full bat survey but it will not be known until Spring if a full assessment is required.

EL79/21 CHRISTMAS LIGHTS PROJECT UPDATE

Installation and extra maintenance work costs are likely to be over £6000, based on costs from last year. It is more than originally planned due to the failure of some equipment; however, some additional funding has been received. It was asked that consideration be given for a 2022 Christmas Fayre.

EL80/21 GROUND MAINTENANCE CONTRACT 2022-2025

A public notice is to be advertised in this week's North Somerset Times and it is also on the Government procurement website. It was suggested that there could be an agreed schedule of rates for any additional works. Companies are asked to apply for a tender pack so additions could be added to the tendering documents. Packs have already been sent to current contractors therefore there will need to be a verbal agreement for any future requirements.

EL81/21 SUB-COMMITTEE AND WORKING PARTIES

a) Verbal Update from Allotment Working Party 28 October 2021

There is currently a long waiting list for plots and it was suggested that another allotment site is needed, especially when the new housing is built. The prospect of self-management is not progressing. There have been issues raised concerning the upkeep of some plots as well as boundary walls and tree cutting concerns. It was identified that there is no formal process for warnings or a formal hearing process. For long term absence the site representative and Town Council should be contacted to establish if another party may be able to tend the plot in the short-term. It was suggested that raised beds could be installed for people with limited mobility.

EL82/21 FINANCIAL MATTERS

a) Statement of Income and Expenditure as at 27 October 2021

Noted.

b) Budget 2022-23

There will be a repeat of items from last year although some expenditure will need to be raised due to the rising costs. It was suggested to apply a three percent increase across all items. It was agreed to remove the cost of the allotment brush cutter and increase costs for biodiversity and to also include a projects budget. It was highlighted that the recycling stations across the Town are not fit for purpose with some not being maintained adequately. It was suggested the Council could set up their own recycling shop supervised by volunteers. However, there needs to be caution due to the costs and logistics involved. A recycling line could be added to the budget.

It was asked if a line could be added to the budget or specified reserves under the header Climate Emergency.

It was noted that the contract for North Somerset Council maintenance has not increased and an enquiry should be made to ensure there will not be an increase next year. The greens maintenance costs will change once quotes have been received from contractors.

It was also suggested that the Golden Valley Bridlepath maintenance should be built into the budget, under public rights of way and maintenance and an extra £2500 was agreed to be added.

Ash die back was discussed. Urgent issues are being dealt with but there are a number of trees in Spilsbury Wood that will need to be felled. The initial work will cost approximately £7000 and then reviewed for the proceeding years.

c) Specified Reserves 2021-22 linked to Environment and Leisure Committee

- **Play Equipment £28,000**

This should be a capital item and it was suggested it could be re-allocated to a capital project and returned to general reserves. Community Investment Levy money will be forthcoming and it would be an opportunity to ask North Somerset for the Town Council to adopt and manage the equipment around the Town.

- **Skate Park Project £10,000**

This is ongoing

- **Leisure Facilities Consultancy £2,500**

It was agreed to return this to general reserves

- **Feasibility Study of the Grove £1,500**

This has now been spent

- **Climate Emergency Fund £5,000**

It was agreed to top up by a nominal sum.

EL83/21 MATTERS FOR INFORMATION

It was reported that the Heritage Trail is progressing well.

Cllr Miller gave a verbal update from the COP26 information sharing meeting held earlier today whereby smaller councils will join together to liaise with North Somerset Council.

Cllr Hunt gave a verbal update from the Carbon Literacy meeting held on Monday.

The meeting closed at 9:17pm

Chairman's signature: _____ Date: _____

DRAFT



NAILSEA TOWN COUNCIL
FINANCE AND POLICY COMMITTEE

Minutes of the Finance and Policy Committee held on
Wednesday 27 October 2021 at 7.30pm at The Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Bird, Cllr M Blatchford, Cllr Hunt, Cllr Kushner (in the Chair), Cllr Middleton, Cllr Packham, Cllr Steel, Cllr Watts the Clerk and Assistant Clerk, Louise Hall from Somerset Farmers Market.

FP63/21 APOLOGIES

Apologies were received and accepted from Cllr Barber, Cllr J Blatchford, Cllr Lees and Cllr Miller.

FP64/21 DECLARATIONS OF INTERESTS

None.

FP65/21 PUBLIC PARTICIPTION

None.

FP66/21 TO RECEIVE A VERBAL REPORT FROM SOMERSET FARMERS MARKET FOLLOWING THE FIRST FULL YEAR OF TRADING

A representative from Somerset Farmers Market advised that it has been very challenging to hold events during the last year with Covid-19, and that focus had been invested heavily in the profiling, marketing and advertising of the market with 5000 leaflets printed, verge signs created and put into place, and articles/ads placed in the papers.

Somerset Farmers Market advised that they have been very surprised in the footfall and feedback that has been received from people attending the markets, and they have managed to maintain that to date. The produce at the markets is consistent and has grown to a point where, safely, new stalls cannot fit in and so they have kept the traders as they currently are. The ratio of craft stalls to food stalls is about 25:75, and that seems to be working well. Each month a free stall is allocated to charities or community groups.

It was advised that Nailsea is popular and every week they are having to explain to traders that they are at capacity and now operate a cancellation and reserve list.

For the future they have previously experimented with music/bands and would like to have that again. There are intentions to have signage at either end of the High Street welcoming people, and are looking to have the market licenced.

There is a concern about the current canopy contractor leaving and needing to look into a new contractor for the future.

A question was raised about the event being once a month, and if it would be possible to hold more. The representative advised that previous markets that have increased to twice monthly meant that traders saw half the sales, and then started to drop out as it meant that the amount of sales local producers saw was not worth the time which was needed.

FP67/21 CONFIRMATION OF MINUTES OF THE FINANCE AND POLICY COMMITTEE MEETING HELD ON 6 OCTOBER 2021

The minutes were confirmed as an accurate representation of the meeting.

FP68/21 TO AGREE TENDER FOR THE GROUNDS MAINTENANCE CONTRACT 2022-2025

The Clerk advised that the process of going out to tender for the Grounds Maintenance Contract has started, with information being published on Friday (29th October) and an advertisement placed in the paper.

FP69/21 FINANCIAL MATTERS

a) Quarterly Reporting and Forecast Pack 2nd Quarter

Discussions were had around using some of the money from the Engine Lane receipts to pay back the land loan.

It was proposed by Cllr Middleton and seconded by Cllr Steel;

RECOMMENDATION:

that Nailsea Town Council will make a formal decision on paying back the loan originally taken out for the purchase of the Gaulacre land at Engine Lane

The vote was unanimous.

The viability of paying off the other loans that Nailsea Town Council have were discussed, and the Clerk will look into how much it would cost if this were pursued. It was advised that the original intention of the loans was so that people from the future also paid for the assets Nailsea has, not just the residents at that time.

There was a question raised about the staffing costs being spread across facilities, and if this can it be merged to make it less confusing. It was advised that this is how it had previously been presented, however it can be looked at and changed if the Council agree to do so.

b) Statement of Income and Expenditure to 20 October 2021

Noted.

c) Payments made from 14 October to 20 October 2021

Noted.

d) Preparation for the 2022/23 Budget

It was discussed that the Finance Officer suggested producing reports for each of the committees to show this year's budget, the latest prediction for the remainder of this year, and a blank for next year's budget. It was requested that the relevant committees should consider the figures and make note of items that they think are important, which will then be discussed in the December. The figures will go back to the Finance Officer to be configured before going to Full Council at the December Council.

The Clerk advised the committee that the Council will need to concentrate on the projects on their wish lists and predict what they would be likely to cost, and if possible amounts for any projects planned to make sure that costs are put into the budget.

FP70/21 MATTERS FOR INFORMATION

It was advised that the new PA systems being investigated for the Tithe Barn is expected to be around £5,000.

Meeting closed at: 8:27pm.

Chairman's signature: _____ Date: _____

DRAFT

DRAFT



NAILSEA TOWN COUNCIL
FINANCE AND POLICY COMMITTEE

Minutes of the Finance and Policy Committee held on
Wednesday 8 December 2021 at 7.30pm at The Tithe Barn, Church Lane, Nailsea.

PRESENT: Cllr Bird, Cllr J Blatchford, Cllr M Blatchford, Cllr Kushner (in the Chair), Cllr Lees, Cllr Middleton, Cllr Miller, Cllr Packham, Cllr Steel, Cllr Watts, the Clerk and Assistant Clerk, Cllr Argles and Cllr Hunt.

FP71/21 APOLOGIES

Apologies were received and accepted from Cllr Barber.

FP72/21 DECLARATIONS OF INTERESTS

There were no declarations of interests.

FP73/21 PUBLIC PARTICIPTION

There were no members of the public present.

FP74/21 CONFIRMATION OF MINUTES OF THE FINANCE AND POLICY COMMITTEE MEETING HELD ON 27 OCTOBER 2021

The minutes were confirmed as an accurate representation of the meeting.

FP75/21 TO AGREE TENDER FOR THE GROUNDS MAINTENANCE CONTRACT 2022-2025

The Clerk advised the Council that six companies had submitted tenders for the grounds maintenance contract, running from 2022 – 2025. It was discussed that Westcountry Groundcare currently look after the Grounds Maintenance for The Grove and the NPFA are happy with their works.

Cllr Middleton proposed and Cllr Kushner seconded

RECOMMENDATION:

that Nailsea Town Council award contracts to Westcountry Groundcare for the maintenance of The Grove and to Landscape Services for the remaining spaces, with exception of the hedges within Hannah More Park, which will be viewed as an external contract

The vote was unanimous.

FP76/21 FINANCIAL MATTERS

a) Completed Annual Governance and Accountability Report (External Audit) 2020/21

The Clerk advised the Council of the findings from the Annual Governance and Accountability Report, which were as follows;

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR). In our opinion the information in Sections 1 and 2 of the AGAR is in accordance with Proper Practices and no other matters have come to our attention fiving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

The authority has received £5,105 in respect of a refund against expenditure and has accounted for it as a receipt in Section 2, Box 3 rather than netting it against the relevant expense. It is not clear whether the related expenditure occurred in the same financial year. Whilst the Practitioners' Guide is silent on the matter, it is our view that the true cost to the authority should be shown on a net basis. Accounting on a gross basis inflates the gross income and gross expenditure of the authority and can push the authority into a higher fee band than it would otherwise be in.

The Finance Committee acknowledged the report from the external auditors, and thanked the staff for the work involved to produce a good audit report.

b) Statement of Income and Expenditure to 1 December 2021

The report was noted by the Finance Committee.

c) Payments made from 21 October to 1 December 2021

The report was noted by the Finance Committee.

d) Consideration of the Budget Proposal 2022-23

It was advised that the figures shown are not the agreed budget, but what each committee has requested to be considered and the predicted income/expenditure. If all of the requested figures were accepted without any precept increase or evaluation of the amounts, it would be predicted that Nailsea Town Council would have a deficit of around £147,000.

There were discussions about general reserves and it was felt that this could be reduced, but that it should not drop below 3 months' expenditure.

It was discussed that the largest increase is for staffing costs, and that the role for the Manager of 65 High Street and the Wedding & Events Coordinator are to be discussed at the Town Council meeting next week.

The precept was discussed and it was noted that Nailsea Town Council has kept it very low with no increase for many years.

The Clerk advised that Nailsea Town Council has received a considerable amount of funding during the current financial year from the sale of Engine lane and CIL funding. The Town Council's ambition for this funding is to use it for the benefit of the residents of Nailsea. The residents will want to see comprehensive services and projects undertaken in a timely manner and in order to achieve this aspiration the Council will need the staff in place to facilitate these projects. Without the appropriate staffing levels, the Council could be considered to be sitting on large sums of money without the ability to spend.

The council has had the foresight to seek specialist advice on the staffing structure and this has taken into account the development and progression of the Council and that initially there will be a percentage increase in the salary budget. It is acknowledged that staffing forms the largest proportion of the budget. This is generally the same for most Town and Parish Councils with many councils running at around 50% and with the staffing increases Nailsea would be around 32%. With all the staffing changes and additional hours the Council will receive additional resource.

Nailsea will be expanding over the next few years and the Town Council must be prepared for the influx of new residents and have the ability to meet their needs and enhance the town.

It was advised that if the precept is not increased, then new staff would not be able to be employed and projects that are wanted will not be able to be undertaken, especially in relation to the Engine Lane receipts, and that additional help will be required from Councillors to progress projects.

e) Consideration of Grant Applications for 2022-23

Cllr Lees proposed and Cllr Middleton seconded;

that Nailsea Town Council do not approve the £600 grant requested by St Peters Hospice.

Cllr Packham proposed and Cllr Lees seconded;

that Friends of Stockway North Nature Reserve are granted £120 towards their Public Liability Insurance.

Cllr Middleton proposed and Cllr Steel seconded;

RECOMMENDATION:

that Nailsea Town Council do not approve the £450 grant requested by AFC Nailsea for new football kit.

The vote was passed with a majority in favour.

Cllr Steel proposed and Cllr Lees seconded;

RECOMMENDATION:

that Nailsea Town Council do not approve the £5,259 grant requested by Nailsea Heritage Book Proposal.

The vote was passed with a majority in favour.

Cllr Packham proposed and Cllr Lees seconded;

RECOMMENDATION:

that Nailsea Town Council do not approve the £40,000 grant request from Woodspring Women's Football due to a lack of required information, but that the Council work with the group where possible to assist them with finding suitable space for women's football in the town.

The vote was passed with a majority in favour.

Cllr Kushner proposed and Cllr Middleton seconded;

RECOMMENDATION:

that Nailsea Town Council approve £10,000 of the requested grant for Nailsea Community Group, and the remaining £10,000 is provided to the group from reserves.

The vote was passed with a majority in favour.

f) Report on the Review of Accounts by Cllr Mary Blatchford

The Finance Committee thanked Cllr Mary Blatchford for her report, and noted the information it outlined.

g) Internal Audit Report: Interim 2021/22

The overall conclusion received from the Internal Audit Report advised the following three items;

R1 – The intended review and adoption of revised Financial Regulations should be completed as soon as practicable aligning them to the content of the NALC model document and ensuring consistency with the tender values recorded in the Standing Orders.

R2 – The apparent anomalies in the references in the content of the Standing Orders referred to in the body of this report should be corrected appropriately, also removing references to the Official Journal of the European Union, which would no longer seem valid or appropriate following our departure from the EU.

R3 – The Council should consider the inclusion of appropriate “Business Interruption – Loss of Revenue” cover in its insurance policy.

It was discussed that before removing reference to the EU document further advice would be sought for what relevant document it be replaced with, with the potential that Nailsea Town Council may create the levels to be built in.

Cllr Middleton proposed and Cllr Bird seconded;

RECOMMENDATION:

that Nailsea Town Council notes the review and that all is in hand.

The vote was unanimous.

FP77/21 TO NOTE THAT THE LIVING WAGE HAS BEEN INCREASED

The Real Living Wage organisation announced on Monday 15th November 2021 the new hourly pay rate. They advised that employers should implement the rise as soon as possible and within 6 months of the date.

The rate has gone from £9.50 per hour to £9.90 per hour.

Cllr Kushner proposed and Cllr Bird seconded;

RECOMMENDATION:

that Nailsea Town Council implements the new living wage rate of £9.90 per hour as of 1st December with the relevant staff receiving backdated pay to 1st December 2021.

The vote was unanimous.

FP78/21 MATTERS FOR INFORMATION

Cllr Bird has requested that £50,000 is provided by Nailsea Town Council to create a pedestrian crossing on Clevedon Road. North Somerset Council have improvement works planned for the road and if Nailsea Town Council provide the fee the crossing will be included in the improvements.

Meeting closed at: 10:06pm.

Chairman’s signature: _____ Date: _____



NAILSEA TOWN COUNCIL
COMMUNITY ENGAGEMENT COMMITTEE

Minutes of the Community Engagement Committee held on
Wednesday 10 November 2021 at 7.30pm at the Tithe Barn, Church Lane, Nailsea

PRESENT: Cllr Argles, Cllr J Blatchford, Cllr M Blatchford, Cllr Frappell, Cllr Hopkinson, Cllr Houlbrook (in the Chair), Cllr Hunt, Cllr Kushner, Cllr Miller, Cllr Steel, Cllr Tonkin and the Town Clerk, Ian Morrell, Richard Blows, Policy & Partnership Lead at North Somerset Council, and a representative from Nailsea Community Group.

CE58/21 APOLOGIES

Apologies were received and accepted from Cllr Bird.

CE59/21 DECLARATIONS OF INTEREST

Cllr Miller declared a personal interest in the Memory Café.

Cllr Houlbrook declared an interest as a non-voting member of Nailsea Community Group.

Cllr Hopkinson declared an interest as a non-voting member of Nailsea Community Group and Governor for Nailsea School.

Cllr Steel declared an interest as a prior member of Nailsea Community Group.

Cllr Tonkin declared an interest as he is the husband to the Secretary to the Nailsea Community Trust.

Cllr J Blatchford declared an interest due to his involvement with Nailsea Community Transport.

CE60/21 PUBLIC PARTICIPATION

There were no members of the public present.

CE61/21 CONFIRMATION OF MINUTES OF THE MEETING HELD ON 29 SEPTEMBER 2021

The minutes were confirmed as an accurate record of the meeting and were signed by the Chair.

CE62/21 COMMUNITY REPORTS

a) NSC Empowering Communities and Opportunities for Nailsea Town Council – Richard Blows Policy & Partnership Service Lead

North Somerset Council (NSC) wishes to continue the collaboration which has developed with Nailsea Town Council (NTC) and other organisations during the pandemic.

They have been looking at where the future opportunities in the work which is being undertaken and how the Local Authority engages with Town and Parish Councils across North Somerset.

NSC is coming out of the pandemic period with a stronger sense of what we want to do from a community engagement point of view.

The local community has knowledge, skills and expertise that they want to tap into. This will be more relevant to individuals than what goes on with the large organisations.

Fundamental opportunity is within a space in the community, allowing a different relationship to be delivered and space for new conversations and activities. There is lots of work to do around inequalities.

NSC has made a commitment to empower communities and acknowledge the importance of supporting community led solutions, allowing partnerships to begin to define what the future opportunities will look like.

There is a desire for NSC to work with NTC, initiate 2 special interest groups 1 looking at food insecurity and one looking at digital exclusion. This will be open to

any organisation to participate. Richard Blows said the next development is the creation of wellbeing partnerships, he concluded that although there has been a lot of change in NSC, there is a real opportunity to build their partnerships within the four towns. The purpose would be to provide this at a more locality, place based level.

These kind of arrangements are vehicles for securing investment, essentially to pilot in other areas of Somerset what has been developed in 65.

Richard Blows advised that NSC have the means to provide a one off opportunity to fund a partnership development role. This will not replace anything that NTC are doing, but orchestrate an ambitious partnership for the town. NSC are in a position to finance this role for 2 years. The person will be employed by the TC, and NSC will be able to provide a rough idea of what the role will look like. This opportunity to invest in a full-time post for 2 years, will be based on £28k per year for 2 years.

The plan is that the newly created post will expand the capacity NSC have centrally and within the team create more capacity to provide further support to wellbeing structures.

NSC feel the outcomes they would need to see; are a viable, vibrant partnership of organisations operating in Nailsea. They expect to see increased investment into organisations that are active. They would like to see how the partnerships can track and report back the human contribution and are keen to improve the way in which people can move between different ways of support and effectiveness.

Cllr Steel proposed and Cllr Tonkin seconded that

RECOMMENDATION

Nailsea Town Council set up a sub-committee to discuss the new role proposals and what the aims of the role will be.

The vote was unanimous.

The following Councillors expressed an interest in joining the sub-committee; Councillors Miller, Steel, Hopkinson, Mary Blatchford, Hunt and Jeremy Blatchford.

b) Nailsea Community Group Update

Jules Richardson spoke on behalf of the Nailsea Community Group. The number of people that are seeking support from the Community Group are slowly increasing, including the Food Club and Food Bank. The new initiative of the recycling hub is being received well and people like that they can go to one place to drop off all items, to be distributed.

The 'Library of Things' will be set up in the New Year, and the Community Larder is redistributing over 1,000 kilos of food per week, including items from allotments and tins from the back of people's cupboards.

Nailsea Active are holding a Remembrance Day challenge which is encouraging people to do 11 minutes of exercise for 11 days.

c) North Somerset Together Meeting Update

It was advised that Covid-19 cases have now peaked, but that hospitals are struggling with the amount of people and lack of beds.

Money is available to enable holiday activities for most families that are eligible for free school meals, as well as a meal still being provided.

CE63/21 NAILSEA PLACE

a) Verbal update of No.65 Sub-Committee meeting held on 10 November 2021

Discussions were had regarding the Social Value Engine Software and how this can benefit the organisations using the building.

It was advised that a new policy around Social Media Calculator and how the Council can put resource towards it will be discussed in the next Community Engagement meeting.

Further improvements to the 65 High Street building will be undertaken using Capital expenditure, including measures that may be needed to be taken in regards to the fire evacuation chair which cannot currently be used and a way forward needs to be found. The windows in the upstairs of the building are single pane and will need replacing, but a short term solution is to put a film on them, which will stop them shattering. Solar panels are being considered for installation on the building along with a battery to store the power it generates.

b) No. 65 Update Report

It was advised that going forward Ian Morrell would like to step back from his current contracted No. 65 Development Manager role, but would continue as and where possible as a volunteer.

CE64/21 FINANCIAL MATTERS

a) Summary of Income and Expenditure to 31 October 2021

Noted.

b) To consider grant applications submitted to Council for 2022/23

The following recommendations will go to the Finance and Policy Committee for further review.

Carers Support Alliance; £0

Nailsea Environment Wildlife Trust; £150,

Nailsea Musicals; £0.

Nailsea Memory Café; £550

St. Peters Hospice £600

Friends of Stockway North Nature Reserve £720

The Grove £1,000

The Skateboarding Festival £1,000

1st Nailsea Scouts £1,000

2nd Nailsea Scouts £1,000

Greenslade Pre-School £0

Friends of Trendlewood Park £1,000

Nailsea Social Club £800

Nailsea Lawn Tennis Club £336

Eat Festivals £1,500

Nailsea Community Trust £4,000

Wellspring Counselling £4,000

WOWSA £0

Nailsea Farmers Market; £4,850

Cllr Steel left the meeting at 9.22pm.

AFC Nailsea £450

Nailsea School PTA £0

Nailsea Heritage Book Proposal, it was suggested that the project is Crowd Funded and that Dr Edwards is informed of the actual costs to the council with regards to banking fees. £2,629.50

Cllr Hopkinson left the meeting at 9.34pm.

Nailsea & District Community Transport £13,000

North Somerset Citizen's Advice approve the amount indicated in the Service Level Agreement subject to the continuation of face-to-face advice at No.65. (Year 1 £18,891)

Woodspring Woman's FC £0 however the Council would like to have discussions with the group on how we might be able to help them in the future.

Cllr Steel returned to the meeting at 9.43pm.

Nailsea Community Group £20,000.

The Clerk advised that the Grants Policy and application forms will be updated.

c) Suggestions for the 2022/23 budget

The Clerk explained that due to the pandemic it is as unclear what income No.65 is likely to receive during the financial year and further work will be undertaken to establish a more realistic figure.

The water rates are revised down to £700.

In addition, a new expenditure budget for equipment of £1,000 which will cover the purchase of second hand furniture.

Maintenance costs ad hoc and planned with planned costs coming in at £1,350. Fire and Security £350.

Gas and Electricity costs are going up with a combined cost of £4,668.

This will be offset by the installation of solar panels and a battery.

The Nailsea Place Manager will step down as of April 2022 reducing this budget to £0.

Training budget increased to £300.

CCTV will cost £18,200 plus additional £900 for mobile camera movements.

The meeting briefly discussed seeking support from the local MP to reduce No. 65 business rates as it is a Community Building.

d) Community Engagement Specified Reserves

- **Nailsea Community Group £20,000**

It was suggested that this Nailsea Community Group specified reserve is renamed Community Resilience Fund.

- **No. 65 Improvements £22,774**

- **CCTV Upgrade £31,000**

Cllr Kushner and Tonkin left the meeting. The meeting was no-longer quorate.

CE65/21 TO DISCUSS THE PILOT NETWORKING SESSION TO BE HELD AT NO. 65 WITH THE 2021/22 GRANT APPLICANTS

The meeting discussed whether the networking session should be held at No.65 and whether it should be just Grant applicants at the first networking session. A list of 70 stakeholder organisations has been put together by Cllr Steel and he would like to

invite all of them. No.65 could not accommodate this number, but Mizzymeade Centre could and are happy to provide a location.

Cllr Steel proposed that the Networking Session be held for a range of people approximately 90 and it be held at Mizzymeade with a budget of £500.

The meeting felt that this would be far too many people and suggestions were made for a figure nearer 20. The networking session will include charities, sports groups and no businesses. This was discussed at length. A figure of 50 invitees was settled upon which would include up to 10 councillors.

Cllr Steel amended his proposal that the networking event now be held in January 2022 with 50 attendees with refreshments at Mizzymeade.

RECOMMENDATION: that Nailsea Town Council holds a networking event at Mizzymeade.

CE66/21 ENGAGING WITH NAILSEA SCHOOL – CLLR HOPKINSON

This item was deferred until the next meeting.

CE67/21 YOUTH CLUB UPDATE – CLLR HOULBROOK

This item was deferred until the meeting.

CE68/21 CCTV LOG AUGUST

This item was deferred until the next meeting.

CE69/21 COMMUNICATION AND SOCIAL MEDIA

a) Update from Lauren Moke on the Council's Social Media accounts

This item was deferred until the next meeting.

CE70/21 MATTERS FOR INFORMATION

This item was deferred until the next meeting.

The meeting closed at 10.24pm

Chairman's signature: _____ Date: _____

Inaccessible Nailsea

Areas of Nailsea that are in dangerous disrepair, are inaccessible for people on mobility scooters or in wheelchairs, or are a danger for pedestrians generally.

Crossing Clevedon Road

This is a genuine attempt to cross Clevedon Road, at the point beside Sunneymede Road. I actually had no choice but to risk this, as it is impossible to drive a mobility scooter into the precinct on this side of the road.

At this point there is only grass, further down the pavement narrows alarmingly, then the kerbs are too high to cross the side road. This is also the point at which the children from 3 schools have to cross every morning and afternoon, and anyone with mobility problems from the social housing bungalows on this estate also has to negotiate this hazard.

There is a dropped kerb on both sides of the road, but on this side the access is a steep slope and then a sharp turn to get through the hedge. Add into this the overgrowth of vegetation and it is almost impossible to cross safely whether on a bicycle, in a pushchair, or just walking.

A proper pedestrian crossing at this point is long overdue, it is only a matter of time before someone is seriously injured



Station Road Car Park



Just off the High Street, this carpark is a well known eyesore in the centre of Nailsea. Discussion about the state of the bays and pavements has been ongoing for years but meanwhile people are tripping, getting stuck in holes in mobility scooters, and simply unable to use the area in a wheelchair. It is simply not acceptable that someone can park in the disabled spaces, get into their wheelchair, but then be unable to get onto the pavement and have to travel along the road just to get out of the car park.

THIS AREA NEEDS URGENT WORK TO MAKE IT SAFE



Nailsea Town Centre

Back of Iceland store



Back of Waitrose

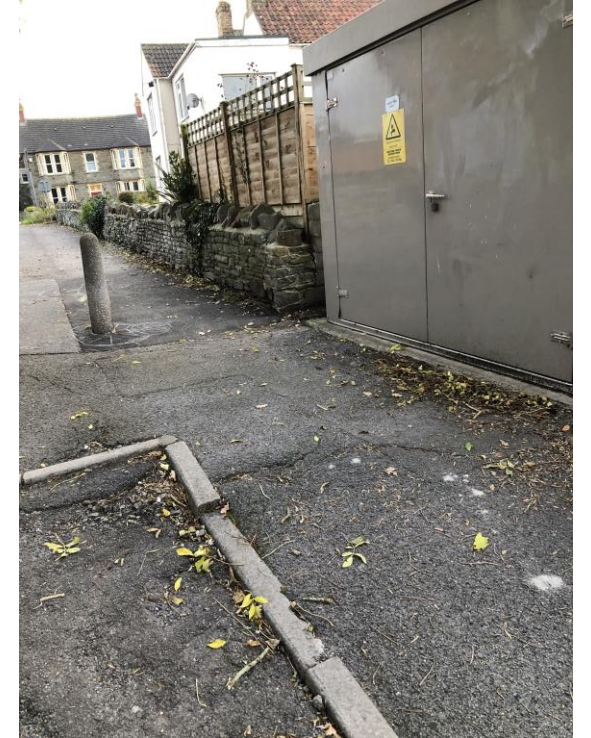


Bottom of High Street



In the very centre of our town, the area where people shop, meet for coffee, go to markets and events as residents or visitors, there are some truly appalling places that not only make Nailsea look awful but are a major trip hazard. I am sure NSC keep records of the number of complaints there have been about people tripping and hurting themselves on these pavements, but I suspect at least half of incidents are not reported, sometimes because the precinct management company and North Somerset Council cannot agree whose responsibility these areas are. Apparently there are plans to reset the paving and replant the flowerbed behind Waitrose, but the paths, pavements and roads at the bottom end of the High Street to Station Road are a major cause of concern. The High Street itself is very damaged, the brick paving is hard to photograph but just walking along is difficult when the ground rises and falls with deep ruts caused by heavy lorries. On a mobility scooter, wheelchair or pushchair it is not a comfortable ride.

Uneven Path – Quarry Way



Quarry Way runs from Westway to Silver Street, the last part being this pedestrian path. The surface of the tarmac path is breaking up, there are high humps and cracks caused by weathering and tree roots, making it a trip hazard for any able bodied pedestrian. In a wheelchair, a pushchair or mobility scooter, the vibration from the broken tarmac is extreme and the high bumps make it very tricky to manoeuvre. I have spoken to a resident whose husband tipped his mobility scooter over because of this uneven path and he fell into the road.

This is a very useful shortcut from a residential area to the Centre, bus stops and the community areas on Silver Street. The many users of this path deserve it to be resurfaced and properly maintained.

An area where the pavements are in very poor repair, leading to....

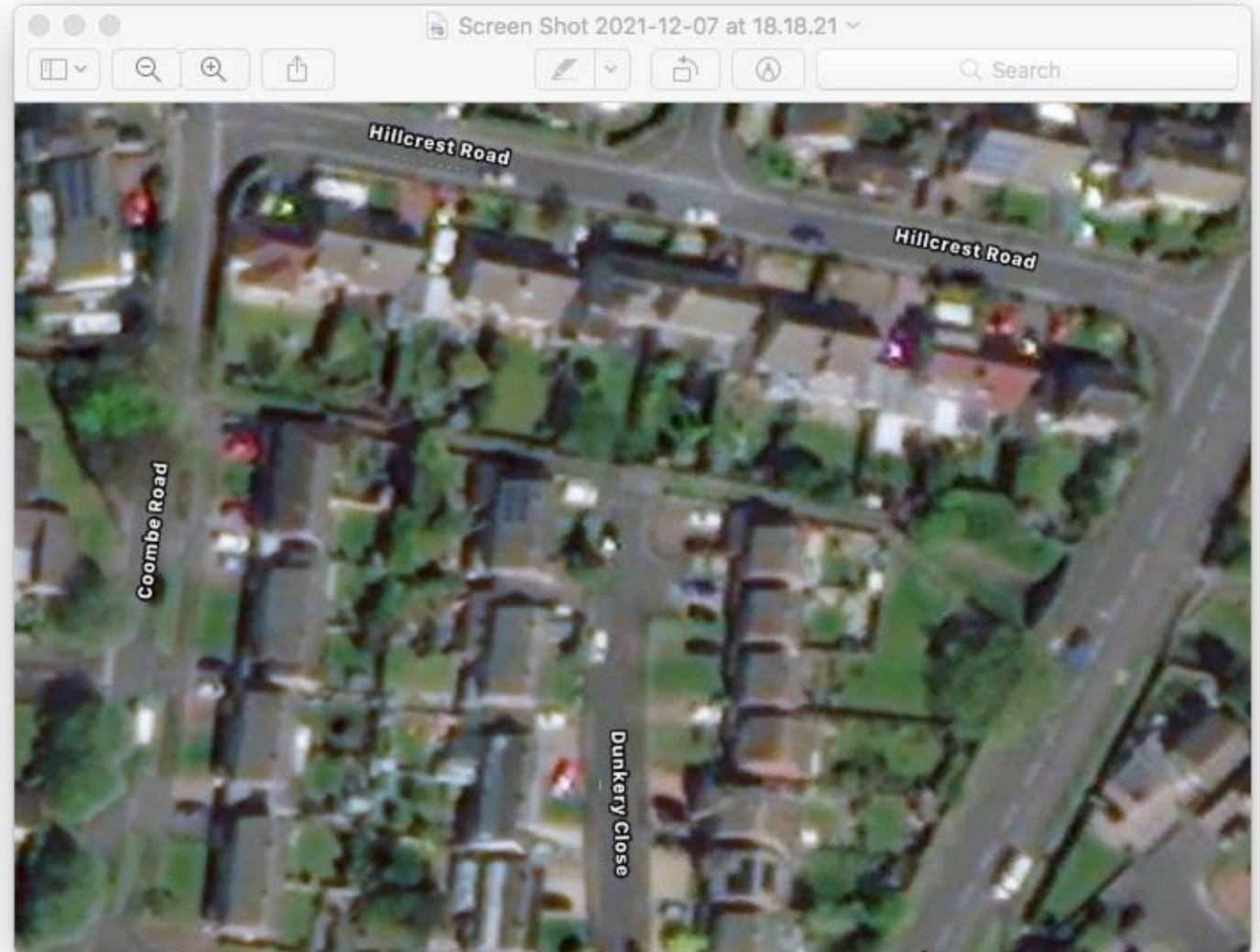


...Possibly the worst path I have ever seen



The path runs from the underpass on Mizzymead Road to Coombe Road, marked in yellow on the map
This is a footpath used by many Nailsea School students as well as other residents to access the town centre.
One resident who reported it as a hazard said that she cannot take her toddler down it in his pushchair because the vibration is so bad it makes him cry.

The pavements in this whole area are in disrepair, but this particular path is so bad it really is not fit for purpose and needs urgent resurfacing.



Conclusions and recommendations

- As a matter of urgency, before any more of our residents are injured, we as Town Council need to contact North Somerset Council with our need for repairs as a public safety issue
- Clevedon Road crossing needs to be put back on the works list as a matter of public safety, even if Nailsea Town Council have to pay towards it, but it cannot be ignored any longer
- Station Road carpark is a disgrace. A workable plan to make it safe and accessible needs to be made and work undertaken as soon as possible. We are now past the point when it is acceptable for NSC to simply blame the tree roots and leave it this way



NAILSEA TOWN COUNCIL MEETING
15 DECEMBER 2021

CLERK'S REPORT

Agenda item: 6c. The Gaulacre Loan

When Nailsea Town Council initially took out the loan to pay for the land at Gaulacre the Council agreed to consider paying off the loan upon the resale of the land. It has been established that the interest for the loan cannot be paid out from Capital Receipts, meaning the Council would have to pay this from General Reserves.

The loan was taken out in Jan 2009

Amount: £118,083.42

Maturity Date: Jan 2038

Interest Rate: 4.600%

Interest Amount: £96,945.64

The Public Works Board calculate the repayment costs on a daily basis and provided a statement of the account on 23rd November 2021.

Deal Number	PW494249
Deal Instrument	PWLB Fixed Annuity
Deal Counterparty	NAILSEA TOWN COUNCIL (AVON)
Current Interest Rate	4.6%
Face Value	£85,080.59
Days since last payment	137
1/2 Years Left (Fixed Loans)	33
Days in Current Period (Variable Loans)	184
Amount to Repay	£85,080.59
% to Repay	100%
Discount Factor	0.33457904
Accrued Interest	£1,457.00
Premium/ Discount	£28,466.18
Settlement Date	25/11/2021
Principal Repayment	£85,080.59
Total Settlement	£115,003.77
Remaining Face Value	0

Amount to Repay plus Interest	£86,537.59
-------------------------------	-------------------

Jo Duffy, Town Clerk
8 December 2021

**MANDATE FOR LOCAL
AUTHORITY**

To: HSBC Bank plc

28 March 2019

Bank Use Only		
Advise Other Offices	Authorised Signatory	Date
CIS Number		

--	--	--	--	--	--	--	--	--	--

NAILSEA (the 'Council')

- 1 The Council requests you to ~~open~~/continue* (~~as~~) account(s) in its name.
- 2 We set out below a certified copy of the resolution of the Council, and, overleaf, a list of persons authorised to sign, with specimen signatures.
- 3 We certify that the following resolutions were passed at a meeting of the Council held on # _____ and have been duly entered in the minute book of the Council.
 - "(i) That a bank account or accounts be opened/continued* with HSBC Bank plc (the 'Bank') and the Bank is authorised to:
 - a) pay all cheques and act on other instructions for payment signed on behalf of the Council by # ANY TWO SIGNATORIES

(the 'signatory'), whether any account of the Council is in debit or credit;
 - b) deliver any item held on behalf of the Council by the Bank in safe keeping against the written receipt or instructions of # THE CLERK (JOANNE DUFFY) OR

FINANCE OFFICER (FRANCESCA BRIDGE); and
 - c) accept # FRANCESCA BRIDGE,

FINANCE OFFICER as fully empowered to act on behalf of the Council in any other transaction with the Bank.

- d) accept # JOANNE DUFFY, CLERK as fully empowered on behalf of the Council to enter into at any time(s) any agreement(s) for or relating to electronic and/or telephone banking services of any kind whatsoever ("Services"), and to delegate (including the power to sub delegate) the operation of the Services as set out in the terms and conditions governing the Services and the Council acknowledges that the Bank shall be entitled to act upon all instructions received in respect of the Services until notified otherwise in writing by the Council.
- (ii) That the Council agrees that any debt incurred to the Bank under this authority shall in the absence of written agreement with the Bank to the contrary be repayable on demand.
- (iii) That the # CLERK, JOANNE DUFFY (the 'Proper Officer') is authorised to supply the Bank as and when necessary with lists of persons authorised to sign, give receipts and act on behalf of the Council, and that the Bank may rely upon such lists.
- (iv) That these resolutions be communicated to the Bank and remain in force until changed by a resolution of the Council and a copy, certified by the Chief Executive and the Proper Officer, is received by the Bank".
- 4 That the Council accepts the account(s) and banking relationship with the Bank will be governed by and subject to the Business Banking Terms and Conditions (a copy of which has been provided) as amended from time to time together with any terms and conditions in respect of specific products and services requested by the Council from time to time.

N/A
Signature of Chief Executive

Signature of the Proper Officer