**Nailsea Community Christmas Fair 2016**

**Stall booking form for Friday, December 2**

Set up is from midday. Event opens from 5.30-8.30pm. Vehicle access and name of person managing stalls to be advised. Please complete and return this form by Friday, November 3, either by email to **nailseacommunitychristmasfair@gmail.com**or dropping into the Tesco Nailsea customer service desk or The Blue Room at Crown Glass shopping centre keeping a copy for your own records.
Please fill in your details below:

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| --- | --- |
| Contract name: |  |
| Company/Business/Charity name: |  |
| Contact address (if no email): |  |
| Contact telephone number: |  |
| Contact email address: |  |
| Brief outline of the type of stall and goods to be sold/promoted which will be used to promote fair: |  |
| Number of people manning stall on the night and person in charge |  |

Stallholders will need to bring their own tables/covers/gazebos and they will be responsible for setting up, dismantling and clearing their area. There may be a limited number of canopies (as used on market day) available for an extra cost. The standard space is the width of one trestle table and the charge is £10 for local clubs, organisations and charity stalls and £20 for commercial stalls. Please tick box right to indicate if interested in a canopy. Position of stall will be on a first come first served basis so it is important to prepay asap.

Please be aware all participants need to provide proof of public liability insurance and include
a copy with this booking form.

For online banking payment use the NCCF account sort code 30-18-88 account number 01666656 by cheque made out to Nailsea Community Christmas Fair. Ring amount paid here £10 or £20.

For more information or any queries please contact:

Please tick as appropriate:

Online payment made Cheque enclosed