**NAILSEA COMMUNITY CHRISTMAS FAIR**Tuesday, May 2

at 7.30pm Garden Room, Trinity Centre, Nailsea

Agenda

* Apologises: John Hunter, Clare Elswood
* minutes of the meeting 27.02.17 draft previously circulated
* matters arising unless an agenda item:
1. minutes secretary rota – Sharon Colley agreed to take 02.05.17 minutes
2. Lantern parade – report from Sharon – hold until next meeting
3. Suggested filler from John Hunter – hold until next meeting
* Crown Glass manager Rob Stokell discussion to include: *entertainment to be booked; staging, lighting and sound issues; invited personality for light switching; litter, security and parking*
* chairman’s report
* secretary’s report
* treasurer’s report
* any other business
* date of next meeting and venue

Secretary report:

* street trading licence – see email previous circulated
* new stall booking form sent out to 55+ previous stallholders and interested bodies, one email and one reply by post already!
* skate rink – still no respond, another email sent
* update raffle – we need to submit licence request. Prizes so far we have two carvery vouchers for 2016 (finally delivered and used, thank you from winner) and 2017 from Ring O’Bells; 2X4 Bristol Hippodrome Aladdin panto tickets plus sent request to Cadbury House for MPW complimentary Sunday lunch vouchers
* Nailsea Chamber of Trade & Commerce has appointed Rebecca Perfect, of Wards solicitors, as NCCF liaise person